



CATSFIELD PARISH COUNCIL

Minutes

of the Parish Council Meeting held on
Monday 26th September 2022 at 7pm

in Hermon Cottage, Church Road, Catsfield TN33 9DP

Attended by: Cllr K Robertson

Cllr M Holgate, Cllr G Curtis, Cllr K Curtis, Cllr J Fowle

Members of the Public: 10

Also in attendance: Clerk: Alexandra Sharp

The Clerk:
Mrs Alexandra Sharp
The Village Hall, Church Road
Catsfield, East Sussex

TN33 9DP

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Alexandra L Sharp

PARISH COUNCIL MEETING MINUTES		
Item	Agenda Item	
1.	To receive apologies for absence. Apologies were received from County Cllr Kathryn Field and it was noted that Cllr Gary Curtis would be joining us later	
2.	To approve the minutes of the Parish Council meeting held on 10 th August 2022 RESOLVED: The minutes of the Parish Council meeting held on 10 th August 2022 were agreed and approved. The Vice Chair is authorised to sign the minutes.	
3.	To receive declarations of interest on agenda items No declarations of interest were received.	
	Public Questions relevant to items on the Agenda There was a considerable amount of comments from members of the public in relation to their concerns to planning applications at items 5.1, 5.4 and 5.5 below. The Parish Council will support these comments and incorporate them with the Parish Councils own to be submitted to RDC.	
4.	To receive reports from Cllr Kathryn Field (ESCC) and Cllr Gary Curtis (RDC). Cllr Curtis reported that the application in item 5.3 after having been approved by the planning committee, and after reports that the decision was not sound was referred to the Full Council for review and was again approved. The application remains on hold pending a review by the Secretary of State.	KF/GC
5.	Planning and Enforcement	GC/KC
5.1	To consider a response to the Proposal in the RDC Plan for site allocations for the land behind the White Hart Pub <u>Appendix 5.1</u> It was agreed for the Parish Council to instruct a Planning Consultant in relation to this site allocation proposal in order to be able to have an organised and timely objection prior to consultation by RDC in 2023. It was also noted that a planning application for the development of the site is expected soon, and that the Council will take professional advice to assess the application.	
5.2	To note the reported breach of Tree Preservation Order at The Normanhurst Estate by Greystoke. RESOLVED: Noted.	
5.3	To note the response received from RDC in relation to Beech Farm, Sedlescombe <u>Appendix 5.3</u> RESOLVED: Noted. See also report from Cllr Curtis above.	
5.4	Planning Applications RR/2022/1895/P Wylands Farm, Powdermill Lane, Catsfield TN33 0SU Outline: Use of land for the siting of caravans/motorhomes (up to 12 serviced pitches) and for camping (up to 30 pitches), to include re location of existing caravans/motorhomes; creation of an overflow car park (approx. 37 spaces); retention of ancillary building providing toilet, shower, changing and washing facilities to serve those fishing and camping at Wylands (retrospective); and associated works and landscaping. RESOLVED: The Parish Council to submit the following comment to RDC Planning Department: The Parish Council object to this planning application as the facilities incorporated as part this application have previously been refused by RDC with no enforcement of prior breaches of planning decisions. Furthermore approval of this application would result in overdevelopment of this site and destruction of the AONB.	
5.5	RR/2022/2165/P Chantlers, Crowders Lane, Catsfield TN33 9LP Outline: Erection of dormer to the first floor and balcony changes to allow installation of roof lantern. RESOLVED: The Parish Council to submit the following comment to RDC Planning Department: The Parish Council have no objections	
5.6	RR/2020/1562/P The Brooks, Church Road, Catsfield TN33 9DP	

Outline: Proposed 30 no. new dwellings all with parking and new access from Church Road, with open space and wildlife corridors.

RESOLVED: The Parish Council to submit the following comment to RDC Planning Department:

Catsfield Parish Council object, once again to this planning application. This application contains a poorly presented plan which is inaccurate and has no planning statement or justification for design. It would appear that previous consultees comments have been completely ignored, are these now out of date? The Parish Council consider this to be a cramped development and incongruous two storey dwellings are out of character. Approval of the application will be detrimental to adjacent AONB.

Further more the proposal will result in loss of ancient hedgerow to Church Road boundary and blocked wildlife corridor through to AONB, together with loss of viable grazing land.

The proposal will result in traffic increase which is unsustainable in road which is already too busy at peak times and frequently gridlocked.

An attenuation pond has reappeared despite strong objections from consultee. The proposal is likely to lead to increase in flooding and in any event, any development will increase winter flooding on the field. The Proposed pond undercuts existing foul sewer and is too close to TPO'd oak trees (on adjacent private land) on boundary. We note that Plot 19 is built over the foul sewer.

The proposed application would mean that light pollution inevitable and will also result in overlooking to existing properties for new houses. Open space creates public access which removes all privacy to every property along the boundary. We also note that there is no suggestion of who might maintain it. There will be loss of existing untouched land used by numerous forms of wildlife. The Road layout allows for easy extension of development into remainder of field. The proposed application is contrary to numerous RDC Development Policies. Finally, there is a lack of suitable infrastructure for such a large increase in properties, particularly unreliable electricity supply, poor mobile phone signal and finite water supply.

6. To receive and consider the Clerk's Report Appendix 6
The Clerk's Report was received and noted.

AS

7. **Finance, Audit and Legal**

KR

- 7.1 To approve the accounts, payments and finance pack to 31st August 2022 Appendix 7.1

RESOLVED: The accounts and finance pack to 31 August 2022 were reviewed and approved and the following payments were approved:-

Payments by Bank Transfer pending authorisation

	Payee	Payment Details	Amount
22/09/2022	Alexandra Sharp	Clerk's Salary for September 2022	£602.00
06/10/2022	HMRC	Clerk's PAYE for September 22	£80.20
22/09/2022	John O'Conner	Grass Cutting in August 2022	£305.14
22/09/2022	Battle Building Company	Bus Shelter Roof Refurbishment	£2,016.00
22/09/2022	Matt Phelps	Strimming of main cemetery	£440.00
22/09/2022	Rospa Play Safety	Annual Inspection	£109.20
22/09/2022	St Laurence Church PCC	Advert in Parish Magazine renewal	£60.00
22/09/2022	PKF Littlejohn LLP	External Audit Fee	£240.00
22/09/2022	She's Got It Maid	Cleaning for May, June, July & August to include ad-hoc toilet block cleaning	£240.00

Payments by direct debit for authorisation

Payment Date	Payee	Payment Details	Amount
28/08/2022	JM Waste Management	Waste Collections in August 2022	£76.44
04/08/2022	Vodafone	Camera Monthly Service Payment (August)	£4.00
16/08/2022	Sage	Monthly subscription - August 22	£86.40
21/09/2022	Eon	Electricity Charges for Pavilion	£51.61
16/08/2022	BT	Phone Broadband and Mobile	£311.43
24/08/2022	NPower	Streetlighting Elec Charges (July)	£133.94
27/07/2022	Npower	Streetlighting Elec Charges (June)	£133.09

Payments by debit card pending authorisation

Payment Date	Payee	Payment Details	Amount
26/08/2022	Viking	Ink Cartridges (Black and Yellow)	£76.92

It was noted that the Clerk will produce a 2022-23 forecast in readiness for October Meeting.

- 7.2 To receive and approve the bank statement Appendix 7.2a and reconciliation Appendix 7.2b and balance sheet Appendix 7.2c to 31st August 2022.

RESOLVED: The bank statement, reconciliation and balance sheet to 31st August 2022 was reviewed and approved.

7.3	To note the resignation of Cllr Richards effective from the end of August 2022 meeting. RESOLVED: The resignation of Cllr Richards was noted.	
7.4	To receive the External Audit Report Appendix 7.4 RESOLVED: The External Audit Report was received and noted with no audit issues reported.	
8.	Recreation Ground (Playing Field, Playground and Community Pavilion)	MH
8.1	To receive the summary of monthly recreation ground inspections. RESOLVED: The monthly recreation ground inspections were received. In particular it was noted that the grass was looking better now that we have had some rain. Further the Tree planted to mark the Queens Jubilee is doing well.	
8.2	To receive and consider necessary actions from RoSPA annual playground inspection Appendix 8.2 RESOLVED: The Inspection Report was received and the contents noted. It was agreed to ask the Parish Council contractor if he would be able to undertake some required works, with the jobs requiring more specialist attention being referred to the manufacturer for advice on maintenance.	
8.3	To review the extent and frequency of the cleaning required at the Pavilion RESOLVED: It was agreed that the Clerk would set out the work specification for cleaning to be undertaken at the Pavilion and should this not be possible for the current cleaner to manage in the current timescale the Parish Council will re-consider the current contract.	
8.4	To note the installation date of the CCTV at the Pavilion RESOLVED: It was noted that the CCTV will be installed on Wednesday 28 th September 2022. It was noted that the Parish Council will be using CIL funds to cover the costs involved.	
9.	Open Spaces <i>Although not on the Agenda, it was noted that a quotation from a preferred contractor will be submitted to the Parish Council for the clearance of the Car Park (and possible more regular maintenance trees and other vegetation together with the pest control at the recreation ground This person can then be called upon for horticultural and pest related tasks that may arise.</i> <i>It was also noted that the hedging belonging to the properties for sale along The Green is overhanging meaning that the pathway is too narrow. The Clerk to contact the marketing agent Campbells to ask them to arrange for this to be dealt with.</i>	MH
10.	Traffic/Roads/Policing	KR
10.1	To receive an update on traffic surveys and Speedwatch <i>Operation Edward</i> - A one week county-wide focus on Speed Watch was due to take place earlier this month but due to the passing of her Majesty The Queen this has had to be postponed. It will now take place during the week of 17 th October 2022.	
11.	Community Engagement	KC
11.1	To consider draft of village survey The draft was considered and approved subject to a sample test of feedback comments from a number of residents.	
11.2	To consider sending welcome letter to Ukrainian refugees joining the village. RESOLVED: It was agreed that the Parish Council will send a note of welcome.	
13.	Village Hall	KR/JF
13.1	To receive an update on the Village Hall Solar Panel Scheme It was noted that Catsfield Village Hall is on the list for this scheme. Further details will be provided in due course. The minutes of the September Trustees meeting were noted.	
	Items for referral to next agenda / reports / future agenda items / correspondence.	

Meeting Ended at 21:03pm

Next Parish Council Meeting is to be held at
7pm on Wednesday 19th October 2022 in Hermon Cottage.

Signed:

Dated:

[Handwritten signature and date 19/10/22]