



CATSFIELD PARISH COUNCIL

To: All Council Members of Catsfield Parish Council
You are hereby summoned to attend the meeting
of the **Parish Council** on
Wednesday 9th August at 7pm
in Hermon Cottage, Church Road, Catsfield TN33 9DP

The Clerk:
Mrs Alexandra Sharp
The Village Hall, Church Road
Catsfield, East Sussex
TN33 9DP
Phone 07483 306519
Email clerk@catsfieldpc.co.uk
Website www.catsfieldpc.co.uk

Alexandra L Sharp
Meeting called 2nd August 2023

The press and members of the public are encouraged to attend and are reminded that they must remain silent when the meeting is in progress unless invited by the Chairman to speak or to ask public questions at the start of the meeting.

PARISH COUNCIL MEETING AGENDA	
Item	Agenda Item
1.	To receive apologies for absence. Apologies were received from Cllr Robertson and County Cllr Kathryn Field.
2.	To approve the minutes of the Parish Council meeting held on 12th July 2023. RESOLVED: The Minutes of the Parish Council meeting held on 12 th July 2023 were approved. The Vice-Chair is authorised to sign the minutes.
3.	To receive declarations of interest on agenda items. Cllr Holgate declared a personal interest in item 4.2 in his capacity as neighbour to applicant. Public Questions relevant to items on the Agenda
4.	Planning and Enforcement
4.1	R/2023/1503/T Broomham House, Catsfield TN33 9DL Outline: T1 - Oak - remove branches to reduce weight of tree overhanging property. T2 - Oak- Trim and reduce weight over hanging property and powerlines; remove dead branches overhanging the drive and remove additional weight. RESOLVED: The Parish Council to submit the following comment to Rother District Council Planning Dept: The Parish Council have no objections.
4.2	RR/2023/1465/P Wylands Farm, Campsite, Powdermill Lane, Catsfield TN33 0SU Outline: Use of land for the siting of caravans/motorhomes (up to 12 serviced pitches) and for camping (up to 30 pitches), to include relocation of existing caravans/motorhomes; creation of an overflow car park (approx. 37 spaces); retention of ancillary building providing toilet, shower, changing and washing facilities to serve those fishing and camping at Wylands (retrospective); and associated works and landscaping. RESOLVED: The Parish Council to submit the following comment to Rother District Council Planning Dept: The Parish Council object to this planning application as the facilities incorporated as part this application have previously been refused by RDC with no enforcement of prior breaches of planning decisions. Furthermore approval of this application would result in overdevelopment of this site and destruction of the AONB
4.3	RR/2023/1386/P 1 Parkgate Bungalows, Horns Corner, Catsfield TN33 9DH Outline: Alternative to previously approved planning permission RR/2023/389/P for the demolition of conservatory and erection of single storey extension RESOLVED: The Parish Council to submit the following comment to Rother District Council Planning Dept: The Parish Council have no objections.
5.	To receive reports from County Cllr Kathryn Field (ESCC) & District Cllr Chas Pearce (RDC). The following was reported by Cllr Chas Pearce (RDC):- - The financial position of RDC is looking better whereby they have only had to take £1.7million from reserves rather than the expected £3million. This is due to more funds received in than anticipated. - There is a £1.6million levelling up grant (Rural England Properties Fund) available to support businesses and

MH

SJ

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CP

	- There are currently no lifeguards at Bexhill Beaches due to no staff. - The Maintenance Team Manager at RDC is Lee Beckham - The planning application for the burial ground in Catsfield has been withdrawn.																																																									
6.	To receive and consider the Clerk's Report <u>Appendix 6</u> The Clerk's Report was received and noted.	AS																																																								
7.	Finance, Audit and Legal																																																									
7.1	To approve the accounts payments and finance pack to 31st July 2023 <u>Appendix 7.1</u> RESOLVED: The accounts and finance pack to 31 July 2023 and the following payments were reviewed and approved: <table><tr><th colspan="4"><u>Payments by Debit Card paid pending authorisation</u></th></tr><tr><th>Payment Date</th><th>Payee</th><th>Payment Details</th><th>Amount</th></tr><tr><td colspan="4"><u>Payments by Bank Transfer pending authorisation</u></td></tr><tr><th></th><th>Payee</th><th>Payment Details</th><th>Amount</th></tr><tr><td>10/08/2023</td><td>ESALC Limited</td><td>Planning Training x2</td><td>£ 96.00</td></tr><tr><td>10/08/2023</td><td>ROSPA</td><td>Parish Annual Rec Inspection</td><td>£ 115.20</td></tr><tr><td>10/08/2023</td><td>She's Got It Maid</td><td>Cleans for May, June, July 2023 <i>Dates on invoice</i></td><td>£ 165.00</td></tr><tr><td>10/08/2023</td><td>Alexandra Sharp</td><td>Salary - August 2023</td><td>£ 718.40</td></tr><tr><td>24/07/2023</td><td>John O'Conner</td><td>Grass Cuts - July 2023</td><td>£ 348.89</td></tr><tr><td>06/09/2023</td><td>HMRC</td><td>PAYE - August 2023</td><td>£ 8.80</td></tr><tr><th colspan="4"><u>Payments by direct debit for authorisation</u></th></tr><tr><th>Payment Date</th><th>Payee</th><th>Payment Details</th><th>Amount</th></tr><tr><td>26/07/2023</td><td>Npower</td><td>Streetlighting - June 2023</td><td>£ 132.67</td></tr><tr><td>28/06/2023</td><td>Castle Water</td><td>Pavilion Water Usage</td><td>£ 5.00</td></tr></table>	<u>Payments by Debit Card paid pending authorisation</u>				Payment Date	Payee	Payment Details	Amount	<u>Payments by Bank Transfer pending authorisation</u>					Payee	Payment Details	Amount	10/08/2023	ESALC Limited	Planning Training x2	£ 96.00	10/08/2023	ROSPA	Parish Annual Rec Inspection	£ 115.20	10/08/2023	She's Got It Maid	Cleans for May, June, July 2023 <i>Dates on invoice</i>	£ 165.00	10/08/2023	Alexandra Sharp	Salary - August 2023	£ 718.40	24/07/2023	John O'Conner	Grass Cuts - July 2023	£ 348.89	06/09/2023	HMRC	PAYE - August 2023	£ 8.80	<u>Payments by direct debit for authorisation</u>				Payment Date	Payee	Payment Details	Amount	26/07/2023	Npower	Streetlighting - June 2023	£ 132.67	28/06/2023	Castle Water	Pavilion Water Usage	£ 5.00	AS/KR AS/KC
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7.2	To receive and approve the bank statement <u>Appendix 7.2a</u> and reconciliation <u>Appendix 7.2b</u> and balance sheet <u>Appendix 7.2c</u> to 31st July 2023. RESOLVED: The bank statement, reconciliation and balance sheet to 31 July 2023 was reviewed and approved.																																																									
8.	Recreation Ground (Playing Field, Playground and Community Pavilion)																																																									
8.1	To receive the summary of recreation ground inspections through July 2023. The summary of recreation ground inspections were received.	SJ																																																								
8.2	To consider necessary actions following break-in to the garages on the recreation ground RESOLVED: It was noted that Catsfield Cricket Club had dealt with this, making the garages more secure.																																																									
8.3	To receive and consider quotation for boarding of the loft space in Community Pavilion The quotation of £516 was considered and approved for boarding the loft space and it was further approved to have the LED tube light installed at a further cost of £125 + VAT.																																																									
8.4	To receive and note the recreation ground ROSPA inspection The recreation ground ROSPS inspection was considered and it was agreed for the clerk to obtain quotations for the remedying of the items requiring attention.																																																									
9.	Open Spaces																																																									
9.1	To receive quotation for changes to streetlamp in Church Road and consider whether the same is required for Church Lane RESOLVED: The quotation was considered and it was agreed to have the lights dimmed at a cost of £41.25 + VAT for both the lamp in Church Road and one in Church Lane.	MH																																																								
9.2	To note the extent of streetlights that Catsfield Parish Council are responsible for. RESOLVED: Noted																																																									
9.3	To consider quotation for cutting back around driveway in village hall car park RESOLVED: The quotation for £250 to cut back around resident's driveway in the village hall car park was considered and approved.																																																									
10.	Traffic/Roads/Policing																																																									
10.1	To receive an update on traffic surveys and Speedwatch No updates	KR																																																								
10.2	To receive an update on applying for a 30mph limit North of the Village Correspondence from the Road Safety Team at East Sussex Highways was received and noted and it was agreed for the clerk to contact Victoria Rojanachotikul in relation to pursuing this with a Community Match application.																																																									

11.	Community Engagement	
11.1	To receive an update on the Village Survey No updates.	SI/SH
11.2	To receive an update on the contact and meetings re Neighbourhood Plan It was noted that Cllr Jacques had been liaising with Chris Davidson in relation to a meeting and would try and arrange this for beginning of September if possible. Furthermore it was noted that the clerk has had successful contact with Julia Edwards at RDC who has agreed to meet with the parish council re Neighbourhood Plan and also attend any public meeting that is held by the Parish Council in this regard. <u>Improvements to Mobile Signal in Catsfield</u> It was further noted that Cllr Harris has been trying to obtain contact re mobile signal improvements in the village. So far has been met with dead ends but has some other leads she will try.	
	Items for referral to next agenda / reports / future agenda items / correspondence.	

Next Parish Council meeting will be held
on Wednesday 20 August 2023 at 7pm in Hermon Cottage.

Signed:

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Chairman

Dated:

20/8/2023
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