



CATSFIELD PARISH COUNCIL

Minutes

of the Parish Council Meeting held on

Wednesday 13th July 2022 at 7pm

in Hermon Cottage, Church Road, Catsfield TN33 9DP

Attended by: Cllr K Robertson **Chairman** Cllr D Richards **Vice Chairman**

Cllr M Holgate, Cllr G Curtis, Cllr K Curtis, Cllr J Fowle

Members of the Public: 0

Also in attendance: Clerk: Alexandra Sharp and County Councillor Kathryn Field

The Clerk:
Mrs Alexandra Sharp
The Village Hall, Church Road
Catsfield, East Sussex

TN33 9DP

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Alexandra L Sharp

PARISH COUNCIL MEETING AGENDA	
Item	Agenda Item
1.	To receive apologies for absence. No apologies were received.
2.	To approve the minutes of the Parish Council meeting held on 8 th June 2022. RESOLVED: The minutes of the Parish Council meeting held on 8 th June 2022 were agreed and approved. The Chair is authorised to sign the minutes.
3.	To receive declarations of interest on agenda items Cllr Holgate declared a personal interest in item 4.1 as a neighbour to the application address.
Public Questions relevant to items on the Agenda	
4.	Planning and Enforcement Planning Applications
4.1	RR/2022/1283/P Wylands Farm, Powdermill Lane, Catsfield TN33 0SU Outline: Variation of condition 14 imposed on planning permission RR/2021/498/P to allow the Workshop Building to be used for uses falling within Class E, Class B8 (storage) and sui generis uses to include beauty therapy, health therapy, estate agent, hairdresser, dog grooming and showroom. RESOLVED: The Parish Council to submit the following comment to Rother District Council: <i>The Parish Council objects to this application as Condition 14 was imposed to control the site. All allowing the uses stated in the application negates the objective of Condition 14 and removes Local Planning Authority's ability to control the site. Furthermore this removes the workshop which is actually more suitable for the purposes of the site described in the initial development application, and would create a "business park" rather than a fishing sports and farm shop centre.</i>
5.	To receive reports from Cllr Kathryn Field (ESCC) and Cllr Gary Curtis (RDC). The following report was received from Cllr Kathryn Field - The programme processing the allocation of Ukrainians remains successful. - At the recent LGA Conference it was announced to expect a 2 year settlement which will help with financial planning. - The Regulator Nominee of Southern Water to stop sewage dumping. The following report was received from Cllr Gary Curtis - Rother District Council are investigating planning infringements at The Normanhurst Estate.
6.	To receive and consider the Clerk's Report <u>Appendix 7</u> The Clerk's Report was received and noted.
7.	Finance, Audit and Legal
7.1	To approve the accounts, payments and finance pack to 30 th June 2022 <u>Appendix 7.1</u> Resolved: The accounts and finance pack to 30 June 2022 were reviewed and approved and the following payments were approved:-

July Payments

Payments by Bank Transfer pending authorisation

	Payee	Payment Details	Amount
14/07/2022	Alexandra Sharp	Clerk's Salary for July 2022	£613.40
06/08/2022	HMRC	Clerk's PAYE for July 22	£68.80
14/07/2022	Maiden Accountancy Services	Payroll services July -September 22	£36.00
14/07/2022	Matt Bumpass	Boiler room lock repair, doors painted and gate latches	£217.42
14/07/2022	John O'Conner	Grass Cutting in June 2022	£305.14
13/06/2022	Mr K Robertson	Refund of Jubilee Expenses (Refreshments)	£122.25

Payments by direct debit for authorisation

Payment Date	Payee	Payment Details	Amount
21/07/2022	Eon	Pavilion Electricity Charge - June 2022	£ 27.05
06/07/2022	JM Waste Management	Waste Collections in June 2022	£76.44
04/06/2022	Vodafone	Camera Monthly Service Payment (June)	£4.00
16/06/2022	Sage	Monthly subscription -June 22	£78.00

Payments by debit card pending authorisation

Payment Date	Payee	Payment Details	Amount
09/06/2022	Wickes	Top soil and wheelbarrow	£74.00
30/06/2022	Mutts Butts	Dispenser refill bags	£76.02

To receive and approve the bank statement Appendix 7.2a and reconciliation Appendix 7.2b and balance sheet Appendix 7.2c to 30th June 2022.

RESOLVED: The bank statement, reconciliation and balance sheet to 30th June 2022 was reviewed and approved.

To note the sum of £225 raised at the Jubilee Event also to be donated to St Michaels Hospice.

RESOLVED: Noted.

To agree the donation by the Parish Council to St Michael's Hospice

RESOLVED: It was agreed for the Parish Council to also donate an additional £225 to St Michael's Hospice to match the £225 raised at the Jubilee Event totalling £450 to be donated.

7.2

7.3

7.4

8.

Recreation Ground (Playing Field, Playground and Community Pavilion)

8.1

To receive the summary of monthly recreation ground inspections.

The summary of monthly recreation ground inspections were received.

8.2

To receive quotations for the implementation of a new security system at the recreation ground.

Awaiting site visits – quotations to follow

8.3

To note the recent works undertaken at the recreation ground

It was noted that the following works have been undertaken at the recreation ground:-

- Toilet block doors now repaired, new locks fitted and in good working order.
- Boiler room doors cleaned and painted.
- Boiler room door lock replaced.
- Gate latches to play area and entrance replaced.

8.4

To consider the future of the toilet block at the recreation ground

It was agreed for the water to be turned back on and for our cleaning contractor to give the toilet block a thorough clean so that it is in clean and in full working order in readiness for the village fete at the beginning of August. It was agreed for the Clerk to make arrangements for the cleaning and for Cllrs Richards and Holgate to get the water turned back on, and check that the lights are working. Further it was noted that the toilet block would need to be drained down in the winter to avoid any frozen pipes.

8.5

To review current cleaning schedule at the Pavilion

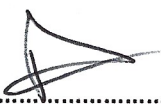
It was agreed for the Clerk to contact the Parish Council's cleaning contractor to confirm that fortnightly cleans are still required, as per our initial instructions and or to revise the specification of works if needed.

9.	Open Spaces
9.1	To receive an update on the placement of double yellow lines at the end of Church Road. The response from East Sussex Highways was noted. Clerk to re-visit this with ESH in May 2023 when they are next due to review applications yellow lines.
9.2	To receive an update on the containment of ragwort in the piece of land to the left of the recreation ground. RESOLVED: The Clerk made contact with the managing agent for the land owner to ask them to address the issues before ragwort is spread through the village. The Managing Agents had initiated a site visit and arranged for treatment of the site.
10.	Traffic/Roads/Policing
10.1	To receive an update on traffic surveys and Speedwatch The following update was received from Cllr Robertson:- • Sussex Police are now visiting lots of villages to help support their Speedwatch campaign. • Catsfield Speedwatch group have recently had the local Cubs group help them out for an hour at two Speedwatch sessions.
	Items for referral to next agenda / reports / future agenda items / correspondence.

Meeting Ended at 20:21pm

Next Parish Council meeting and Annual Meeting of the Parish Council is to be held at 7pm on Wednesday 10th August 2022 in Hermon Cottage.

Signed:


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Chairman

Dated:

10/8/22
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