



CATSFIELD PARISH COUNCIL

Minutes of the Parish Council Meeting held
on Wednesday 14th July 2021 at 7pm
in The Village Hall, Church Road, Catsfield.
Attended by Cllr Robertson **Chairman** Cllr Richards **Vice Chairman**
Cllr Holgate, Cllr G Curtis, Cllr K Curtis
Also, in attendance: Clerk Alexandra Sharp, County Cllr Kathryn Field
Members of the Public: 0

The Clerk:
Mrs Alexandra Sharp
The Village Hall, Church Road
Catsfield, East Sussex
TN33 9DP
Phone 07483 306519
Email clerk@catsfieldpc.co.uk
Website www.catsfieldpc.co.uk

PARISH COUNCIL MEETING AGENDA		
Item	Agenda Item	
1.	To receive apologies for absence. RESOLVED: Apologies were received from Cllr Singh.	
2.	To approve the minutes of the Annual Parish Council meeting held on 23 rd June 2021 held by Zoom Video Communications. RESOLVED: The minutes of the Parish Council meeting held on 23 rd June 2021 were agreed and approved The Chair is authorised to sign the minutes.	
3.	To receive declarations of interest on agenda items. RESOLVED: Cllrs Gary and Kirsty Curtis declared an interest in emergency item 4.6 RR/2021/873/O – Normanhurst Estate, Catsfield as they have a pecuniary interest in the planning application.	
	Public Questions relevant to items on the Agenda	
4.	Planning	GC&KC
4.1	RR/2021/955/P Romney Marsh Hunt Kennels, Horns Corner, Catsfield Outline: Proposed single storey side extension RESOLVED: To submit the following comment to RDC Planning: Catsfield Parish Council have no objections.	
4.2	RR/2021/1465/P Potmans Lane - Land adjacent to, East of the Ninfield Substation, Catsfield TN33 9BL Outline: Variation of condition 2 imposed on RR/2020/1817/P to allow the swapping of the approved 14 no. battery containers and 10 no. Battery Inverter Systems, for 26 no. Battery Containers (4 in each block of 6) and 13 no. Battery Skid Systems. RESOLVED: To submit the following comment to RDC Planning: Catsfield Parish Council have no objections.	
4.3	RR/2021/551/P Skinners Lane - Land at, Catsfield TN33 9DN Outline: Creation of track from established roadside gateway to existing stables/storage barns. Demolition of two agricultural buildings and erection of one new agricultural building for storage/lambing on hard standing. RESOLVED: To submit the following comment to RDC Planning: Catsfield Parish Council have no objections.	
4.4	RR/2021/869/P Glebelands, Potmans Lane, Catsfield TN33 9BJ Outline: Certificate of Lawfulness for the existing use of section of agricultural units group as residential dwelling (Use Class C3) RESOLVED: To submit the following comment to RDC Planning: The Parish Council do not support illegal developments such as this, unless it can be shown to be exceptional circumstances which we cannot see this is from the information provided.	
4.5	RR/2021/918/P 1 Forestry Cottages, Crowders Lane, Catsfield TN33 9LR Outline: Erection of hay store RESOLVED: To submit the following comment to RDC Planning: In relation to this planning application, the Parish Council are concerned about overdevelopment and the need for a hay store, together with the view from the road should the application be approved. *Emergency Item*	
4.6	RR/2021/873/O – Normanhurst Estate, Catsfield The Clerk to contact RDC to obtain sight of the documents referred to in the application before the Parish Council are to proceed. The Clerk to also obtain advice from planning consultant in relation to the inaccuracies regarding previous use of land contained in the application. *Emergency Item*	
4.7	RR/2021/498/P - Wylands Farm, Powdermill Lane, Catsfield Following an email update from RDC in relation to this application it was agreed for the clerk to ask for clarification as to the date that the building was in place following the photographic evidence provided to RDC by the Parish Council.	
5.	To receive reports from Cllr Kathryn Field (ESCC) and Cllr Gary Curtis (RDC).	KF/GC

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	Cllr Kathryn Field reported the following:- - As previously mentioned the County Council's meeting was postponed and is still scheduled for 23rd June 2021. - There is now £25 million allocated to COVID19. There is a separate budget for this for clarity. Cllr Gary Curtis reported the following:- - Still chasing responses from Tim Hickling and Sarah Shepherd – it is noted that there are significant communication issues here. - Currently there is Lightening Fibre training in readiness for a big roll out of Lightening Fibre. Cllr Gary Curtis agreed to investigate as to how we can obtain faster fibre broadband for Catsfield.																																																																																									
6.	To receive and consider the Clerk's Report Appendix 6 RESOLVED: The Clerk's Report was noted.	AS																																																																																								
7. 7.1	Finance, Audit and Legal To approve the accounts, payments and finance pack to 30th June 2021 Appendix 7.1 RESOLVED: The accounts and finance pack were reviewed and approved and the following payments were approved:- <table><tr><th colspan="4">Payments by Bank Transfer pending authorisation</th></tr><tr><th>Payment Date</th><th>Payee</th><th>Payment Details</th><th>Amount</th></tr><tr><th colspan="4">Payments by Bank Transfer paid pending authorisation</th></tr><tr><th>Payment Date</th><th>Payee</th><th>Payment Details</th><th>Amount</th></tr><tr><td>16/07/2021</td><td>Alexandra Sharp</td><td>Clerk's Salary for July 2021</td><td>£527.41</td></tr><tr><td>06/08/2021</td><td>HMRC</td><td>Clerk's PAYE for July 2021</td><td>£45.40</td></tr><tr><td>16/07/2021</td><td>She's Got it Maid</td><td>Cleaning @ Pavilion for June 2021</td><td>£40.00</td></tr><tr><td>16/07/2021</td><td>John O'Conner</td><td>Grass Cutting Services - June 2021</td><td>£305.14</td></tr><tr><th colspan="4">Payments by direct debit for authorisation</th></tr><tr><th>Payment Date</th><th>Payee</th><th>Payment Details</th><th>Amount</th></tr><tr><td>03/06/2021</td><td>Microsoft Subs</td><td>Subscription 2021</td><td>£79.99</td></tr><tr><td>23/06/2021</td><td>Eon</td><td>Streetlighting Electricity Charge - June 2021</td><td>£110.20</td></tr><tr><td>30/06/2021</td><td>Eon</td><td>Pavilion Electricity – June 2021</td><td>£26.40</td></tr><tr><td>30/06/2021</td><td>JM Waste Management</td><td>Waste Collections in June 2021</td><td>£76.44</td></tr><tr><td>07/06/2021</td><td>Vodafone</td><td>Camera Monthly Service Payment</td><td>£4.00</td></tr><tr><td>16/06/2021</td><td>Sage UK</td><td>Sage Software June 2021</td><td>£78.00</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><th colspan="4">Payments by debit card pending authorisation</th></tr><tr><th>Payment Date</th><th>Payee</th><th>Payment Details</th><th>Amount</th></tr><tr><td>22/06/2021</td><td>Amazon</td><td>Face Masks and Wipes</td><td>£13.98</td></tr><tr><td>21/06/2021</td><td>Screwfox</td><td>Hand Sanitiser</td><td>£22.99</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Payments by Bank Transfer pending authorisation				Payment Date	Payee	Payment Details	Amount	Payments by Bank Transfer paid pending authorisation				Payment Date	Payee	Payment Details	Amount	16/07/2021	Alexandra Sharp	Clerk's Salary for July 2021	£527.41	06/08/2021	HMRC	Clerk's PAYE for July 2021	£45.40	16/07/2021	She's Got it Maid	Cleaning @ Pavilion for June 2021	£40.00	16/07/2021	John O'Conner	Grass Cutting Services - June 2021	£305.14	Payments by direct debit for authorisation				Payment Date	Payee	Payment Details	Amount	03/06/2021	Microsoft Subs	Subscription 2021	£79.99	23/06/2021	Eon	Streetlighting Electricity Charge - June 2021	£110.20	30/06/2021	Eon	Pavilion Electricity – June 2021	£26.40	30/06/2021	JM Waste Management	Waste Collections in June 2021	£76.44	07/06/2021	Vodafone	Camera Monthly Service Payment	£4.00	16/06/2021	Sage UK	Sage Software June 2021	£78.00					Payments by debit card pending authorisation				Payment Date	Payee	Payment Details	Amount	22/06/2021	Amazon	Face Masks and Wipes	£13.98	21/06/2021	Screwfox	Hand Sanitiser	£22.99					AS/KR
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7.2	To receive and approve the bank reconciliation to 30th June 2021 Appendix 7.2 RESOLVED: The bank reconciliation to 30 June 2021 was reviewed and approved.																																																																																									
8. 8.1 8.2	Recreation Ground (Playing Field, Playground and Pavilion) To receive the summary of monthly recreation ground inspections RESOLVED: The monthly recreation ground inspections were noted and it was agreed to ask Natalie to undertake monthly cleaning of the UPVC window etc. at the front of the Community Pavilion. *Emergency Item* To consider the request by the parents of Catsfield Primary School Leavers to hold a picnic at the recreation ground, open the car park gates for access and have use of the disabled toilet in the Community Pavilion. RESOLVED: The request was noted together with the Risk Assessment provided and subject to conditions stipulated by the Clerk the request was approved.	DR AS																																																																																								
9. 9.1 9.2	Open Spaces To consider a response to boundary changes RESOLVED: The Parish Council has no comments. To consider a response to Diversion on Public Footpath Catsfield 5	MH																																																																																								

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	RESOLVED: The Parish Council have no objections to the diversion on Public Footpath Catsfield 5.	
10.	Traffic/Roads/Policing	KR
10.1	To receive an update on traffic surveys and Speedwatch Cllr Robertson reported that no CSW volunteers had signed up for this week. However morning sessions remain the key focus. Volunteers are needed for upcoming CSW sessions. Please sign up if you have availability.	
10.2	To receive an update on speed reduction project via RALC Peasmarsh Black Cat Radar was installed last week. Sedlescombe have also purchased theirs which they have agreed to share with 6 villages.	
10.3	To consider Parish Council priorities in relation to Policing in Catsfield and any actions - Public reporting of incidents why this is so important - what can we do? - Consider more use of cameras to record in areas where we are fining issues - What questions are we to put to residents via our Community Engagement. RESOLVED: The Parish Council continue working with local police to assist in cutting crime in the village and encouraging police presence, however it is paramount that residents are reporting crimes to enable the police to take action. Without the reports the police are unaware/unable to do anything. Resolved to add some how to report info on our website and FB page	
11.	Community Engagement	KC/SS/DR
11.1	To consider the possibility of Catsfield Arts Festival 2022 RESOLVED: To be deferred	
11.2	To consider village celebrations for HRH The Queens Platinum Jubilee in May 2022. It was agreed for the Clerk to set up a meeting in the Village Hall during July 2021 for anyone interested in helping with the organisation of this event. Clerk to use Facebook, Posters on the noticeboard and ask Tim at Great Park Farm to advertise the meeting in order to reach out to as many residents as possible.	
	Items for referral to next agenda / reports / future agenda items / correspondence • To consider the possibility of Catsfield Arts Festival in 2022 • Toilet Blocks @ Recreation Ground – currently unused and in need of repair, spruce and clean.	

Meeting Closed: 20:47hrs

Next Parish Council Meeting to be held on 11th August 2021 at 7pm in The Village Hall.

Signed:

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Chairman

Dated:

11/8/21
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