



CATSFIELD PARISH COUNCIL

To: All Council Members of Catsfield Parish Council
You are hereby summoned to attend the meeting
of the **Parish Council** on **Thursday 19th June 2025 at 19:00**
in Hermon Cottage, Church Road, Catsfield TN33 9DP

Clerk & RFO: Mrs Vicki Rutt
The Village Hall, Church Road,
Catsfield, East Sussex,
TN33 9DP
Phone 07483 306519
Email clerk@catsfield-pc.gov.uk
Website www.catsfieldpc.co.uk

Meeting called 13th June 2025

The press and members of the public are encouraged to attend and are reminded that they must remain silent when the meeting is in progress unless invited by the Chairman to speak or to ask public questions at the start of the meeting

PARISH COUNCIL MEETING AGENDA		
Item	Agenda Item	
1.	To receive apologies for absence	
2.	To approve the minutes of the Parish Council meetings held on the 15 th May 2025	
3.	To receive declarations of interest on agenda items	
4.	Public Questions relevant to items on the agenda	
5.	To receive reports from County Cllr Kathryn Field on ESCC & RDC	KF
6.	Planning and Enforcement	
6.1	RR/2025/713/O for Kilwood Farm, Potmans Lane, Catsfield, TN39 5JL Certificate of lawfulness for proposed development comprising widening of junction bellmouth road, reconstruction of stretch of initial access track and removal and relocation of existing access gate would constitute a material operation in conformity with planning permission WD/2021/1799/MAJ	
7.	Clerks & Admin Matters	Clerk
7.1	To receive and consider the Clerk's action log Appendix 7.1	
8.	Finance, Audit and Legal	Clerk/KR
8.1	To approve the accounts payments and finance pack to 13 th June 2025 Appendix 8.1	
8.2	To receive and approve the bank statement Appendix 8.2a , reconciliation Appendix 8.2b , balance sheet Appendix 8.2c and Income v Expenditure report Appendix 8.2d to 31 st May 2025	
8.3	To receive quote and agree to proceed with Mulberry and Co for future internal audits (Appendix 8.3)	
8.4	To note insurance renewal for 2025/26 with Zurich	
8.5	To sign paperwork to authorise funds being moved into the CCLA account	
8.6	To agree request from previous Clerks regarding accessing her Clerks gratuity fund (Appendix 8.6)	
9.	Recreation Ground (Playing Field, Playground and Community Pavilion)	SH/SJ
9.1	To receive the summary of recreation ground inspections through June 2025	
9.2	To receive an update on the decarbonising project at the Pavilion	
9.3	To discuss and agree how to proceed with the stream area at the Recreation ground	
9.4	To consider tree quotes regarding the recommended tree works at the Recreation ground (Appendix 9.4)	
9.5	To discuss and agree playground gate signage and quote (Appendix 9.5)	
10.	Community/Engagement	All
10.1	To receive an update on strategic aims	
10.2	To discuss the storage needs of the History Group (Appendix 10.2)	
10.3	To receive an update from Cllr Wilson on a recent Parish Meeting (Appendix 10.3)	
11.	Road safety and Policing	KR
11.1	To receive an update on the request for speed limit charges to the North of the village	
12.	Open spaces	DW
12.1	To receive an update on parking regulations and enforcement options for the Village car park	
12.2	To receive an update on research regarding height barrier in the Village car park	
13.	Items for referral to next agenda / reports / future agenda items / correspondence	

Next meeting date: Thursday 17th July 2025 at 19:00