



CATSFIELD PARISH COUNCIL

Minutes of the Extraordinary Parish Council Meeting held on
25th March 2020 via Zoom Video Conferencing
(Recorded for Parish Council records)

Attended by Cllr Hodgson - **Chairman**,
Cllr. Scott, Cllr Robertson, Cllr Richards, Cllr Curtis
Also, in attendance: Clerk Alexandra Sharp,
District Councillor Gary Curtis and Dr Sarah Jacques.

The Clerk:
Mrs Alexandra Sharp
The Village Hall, Church Road
Catsfield, East Sussex
TN33 9DP
Phone 07483 306519
Email clerk@catsfieldpc.co.uk
Website www.catsfieldpc.co.uk

PARISHIONERS, OTHER MEMBERS OF THE PUBLIC, AND PRESS HAVE A RIGHT AND ARE WELCOME AND ENCOURAGED TO ATTEND. The press and members of the public are reminded that they must remain silent when the meeting is in progress in accordance with The Public Bodies (Admission to Meetings) Act 1960.

The chairman may at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting in relation to an agenda item.

EXTRAORDINARY PARISH COUNCIL MEETING MINUTES

Item	
1.	To receive apologies for absence. Apologies were received from Cllr Holgate, Cllr Thomas, County Cllr Kathryn Field, Mrs Wardle, Mr Wheeler and Mr Lavocah.
2.	To receive declarations of interest on agenda items. Nothing was declared
3.	To agree an interim 'Scheme of Delegation' to the Clerk/RFO. The Scheme of Delegation circulated to all councillors prior to the meeting was agreed and adopted.
4. 4.1	Coronavirus To consider and agree any actions required in relation to the Coronavirus. The proposal from Cllr Hodgson to arrange support for residents during the period of the Coronavirus which was circulated to all councillors prior to the meeting was agreed together with the circulated draft documents which included a 'Coronavirus Local Community Action Volunteering Policy'. District Cllr Gary Curtis will print the leaflets for sending out to all properties in Catsfield. Addresses for all 349 properties in Catsfield would be ascertained by using Parish Online by The Clerk. The Clerk would act as the central port of communication for volunteers and those in need of assistance. The sum of £500 was approved by all for expenses in relation to postage, printing and other expenses instrumental to facilitating Catsfield Community Helpers. In relation to Risk Assessment of the volunteering service, gloves and antibacterial wipes will be provided to the volunteers by Parish Council together with instructions to maintain a safe distance as recommended by the government. The play area will remain closed to all public in accordance with government instructions.
5.	To consider any urgent items and agree actions, at the discretion of the Chairman, which cannot be held over to the next meeting. The expected invoice received from Foxhill Tree Surgery in the sum of £2520 was received for the tree felling in the play area. Payment of the invoice was approved and will be made by bank transfer. To monitor the Coronavirus situation and the needs of the residents, Councillors agreed to hold regular meetings via Zoom Video Conferencing during this period.
6.	Exclusion of Press and Public <i>That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.</i>

Meeting Closed at 20:11pm

Chairman:

B. E. Hodgson

Date:

8.4.2020