



CATSFIELD PARISH COUNCIL

**Minutes of the meeting
of the Parish Council held on
Wednesday 12th April 2023 at 7pm**

in Hermon Cottage, Church Road, Catsfield TN33 9DP

Attended by: Cllr K Robertson , Cllr G Curtis,
Cllr S Jacques, Cllr M Holgate, Cllr J Fowle

Also in attendance: Clerk, Alexandra Sharp & County Cllr Kathryn Field
Members of the Public: 3 members of the public

The Clerk:
Mrs Alexandra Sharp
The Village Hall, Church Road
Catsfield, East Sussex
TN33 9DP
Phone 07483 306519
Email clerk@catsfieldpc.co.uk
Website www.catsfieldpc.co.uk

Alexandra L Sharp

PARISH COUNCIL MEETING AGENDA		
Item	Agenda Item	
1.	To receive apologies for absence. RESOLVED: Apologies were received from Cllr K Curtis.	
2.	To approve the minutes of the Parish Council meeting held on 8 th March 2023 RESOLVED: The minutes of the Parish Council meeting held on 8 th March were agreed and approved. The Chair is authorised to sign the minutes.	
3.	To receive declarations of interest on agenda items	
	Public Questions relevant to items on the Agenda	
4.	To receive reports from Cllr Kathryn Field (ESCC) and Cllr Gary Curtis (RDC). <u>District Councillor Gary Curtis:</u> - Nothing to report. <u>County Councillor Kathryn Field:</u> - ESCC have submitted an objection to The Normanhurst planning application. - The upcoming plans at Northeye are predominately the topic of discussion at the moment. - There is discussion about a pilot to assess possible contractors working on behalf of ESCC to evaluate how 'Green' they are working and what improvements can be made in this regard.	KF/GC
5.	Planning and Enforcement	GC/KC
5.1	RR/2023/541/P The Old Rectory, Church Road, Catsfield TN33 9BG Outline: Demolition of modern greenhouse and erection of replacement in Victorian style, together with construction of pitch roof to replace flat roof on the adjoining garden building. RESOLVED: The following comment is to be submitted to RDC Planning Dept: The Parish Council have no objections.	
5.2	To confirm comments submitted to RDC relating to RR/2023/389/P - 1 Parkgate Bungalows, Horns Corner, Catsfield TN33 9DH Outline: Demolition of conservatory and erection of single storey rear extension. RESOLVED: Confirmed.	
5.3	To receive an update in relation to the submission of the Parish Council's objection to Rother re The Normanhurst Estate RESOLVED: It was noted that the Parish Council's strong objection to The Normanhurst Estate planning application was submitted and was now uploaded to Rother District Council's Planning website. It was agreed that the objection document would also be uploaded to the Parish Council's website.	
5.4	To receive an update following the meeting with RDC in relation to the new Local Plan. RESOLVED: It was noted that Cllr Robertson, Cllr Gary Curtis and the Clerk attended the meeting with RDC. Possible sites in Catsfield were discussed however it was noted that at this time nothing is set in stone. RDC confirmed that the land behind the White Hart is allocated for 35 houses from the last Local Plan and this will remain unchanged and therefore will remain allocated land in the next Local Plan. It was noted that any development land must be considered sustainable to be allocated. It was agreed that the Clerk would write to RDC as a follow up from the meeting with them to thank them for the meeting and to raise the point that in relation to the allocation of the land behind the White Hart we disagree with the number of houses allocated and the density thereto, we question	

	the suitability of this land for such a large development, especially considering this land lies within the AONB, there is no means of sewage disposal (for a development of that size 2 would be required).																																																																									
6.	To receive and consider the Clerk's Report <u>Appendix 6</u> Received and noted.	AS																																																																								
7.	Finance, Audit and Legal	KR																																																																								
7.1	To approve the accounts, payments and finance pack to 31st March 2023 <u>Appendix 7.1</u> RESOLVED: The accounts and finance pack to 31 st March 2023 were reviewed and approved the following payments were approved:- <table><tr><th colspan="4"><u>Payments by Bank Transfer pending authorisation</u></th></tr><tr><th></th><th>Payee</th><th>Payment Details</th><th>Amount</th></tr><tr><td>13/04/2023</td><td>Alexandra Sharp</td><td>Clerk's Salary for April 2023</td><td>£718.40</td></tr><tr><td>06/05/2023</td><td>HMRC</td><td>Clerk's PAYE for April 2023</td><td>£8.80</td></tr><tr><td>13/04/2023</td><td>Maiden Accountancy</td><td>Payroll Services from April 23- June23</td><td>£36.00</td></tr><tr><td>13/04/2023</td><td>ESCC</td><td>Rural Grass Cuts + 4 additional</td><td>£489.46</td></tr><tr><td>13/04/2023</td><td>Rother District Council</td><td>Emptying of Dog Waste bins</td><td>£514.80</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><th colspan="4"><u>Payments by direct debit for authorisation</u></th></tr><tr><th>Payment</th><th>Payee</th><th>Payment Details</th><th>Amount</th></tr><tr><td>24/03/2023</td><td>JM Waste Management</td><td>Waste Collections in March 2023</td><td>£76.44</td></tr><tr><td>24/03/2023</td><td>Npower</td><td>Electricity useage for February 2023</td><td>£107.24</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><th colspan="4"><u>Payments by debit card pending authorisation</u></th></tr><tr><th>Payment</th><th>Payee</th><th>Payment Details</th><th>Amount</th></tr><tr><td>05/04/2023</td><td>Mower Plant Services</td><td>Mower for Clubs</td><td>£1,699.00</td></tr><tr><td>13/04/2023</td><td>SLCC</td><td>Membership fee for 2023</td><td>£ 139.00</td></tr></table>	<u>Payments by Bank Transfer pending authorisation</u>					Payee	Payment Details	Amount	13/04/2023	Alexandra Sharp	Clerk's Salary for April 2023	£718.40	06/05/2023	HMRC	Clerk's PAYE for April 2023	£8.80	13/04/2023	Maiden Accountancy	Payroll Services from April 23- June23	£36.00	13/04/2023	ESCC	Rural Grass Cuts + 4 additional	£489.46	13/04/2023	Rother District Council	Emptying of Dog Waste bins	£514.80									<u>Payments by direct debit for authorisation</u>				Payment	Payee	Payment Details	Amount	24/03/2023	JM Waste Management	Waste Collections in March 2023	£76.44	24/03/2023	Npower	Electricity useage for February 2023	£107.24					<u>Payments by debit card pending authorisation</u>				Payment	Payee	Payment Details	Amount	05/04/2023	Mower Plant Services	Mower for Clubs	£1,699.00	13/04/2023	SLCC	Membership fee for 2023	£ 139.00	
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7.2	To receive and approve the bank statement <u>Appendix 7.2a</u> and reconciliation <u>Appendix 7.2b</u> and balance sheet <u>Appendix 7.2c</u> to 31st March 2023. RESOLVED: The bank statement, reconciliation and balance sheet to 31 st March 2023 was reviewed and approved.																																																																									
7.3	To receive and approve updated Asset Register <u>Appendix 7.3</u> RESOLVED: The Asset Register was received and approved.																																																																									
8.	Recreation Ground (Playing Field, Playground and Community Pavilion)	MH																																																																								
8.1	To receive the summary of monthly recreation ground inspections. RESOLVED: The monthly recreation ground inspection report was received and it was noted that the outside area immediately outside the pavilion entrance continues to be left with dried mud etc after Catsfield Football Club's use. The Clerk to bring this to their attention and remind them that they are on their final warning.																																																																									
8.2	To receive an update on the purchase of a new Mower for Catsfield Cricket Club																																																																									
8.3	RESOLVED: It was noted that the new mower has been ordered and paid for and that delivery is being arranged with Catsfield Cricket Club direct. To receive an update on the purchase of a new dog waste bin for the recreation ground It was agreed to purchase a heavy duty steel dog waste bin for the recreation ground in the dark green colour for £533.95 + VAT and also for the Clerk to contact the supplier to see whether this bin could be attached to a pole for use down the 1066 Track as the bin currently in place there is also overflowing. Clerk to report back.																																																																									
9.	Open Spaces	MH																																																																								
9.1	To note correspondence received from Ramblers Local Footpath Warden in relation to Footpath 13/1 Catsfield RESOLVED: It was noted that East Sussex County Council are now to be taking action regarding the two stiles on FP13 that have needed attention for the last 5 years.																																																																									
9.2	To receive report from Streetlight Maintenance in relation to streetlamp column N Church Road and consider quotation for remedial works RESOLVED: It was noted that the streetlamp requires replacement and it was agreed to replace the lamp with an SL8 LED lantern at the replacement at the quoted price of £350 + VAT for supplying and installation.																																																																									
9.3	To receive an update on meeting with Highways to discuss ongoing drainage issues in ChurchRoad.																																																																									

9.4	RESOLVED: It was noted that Highways have agreed to a virtual meeting with the Parish Council in relation to drainage issues in Catsfield. The Clerk to arrange a suitable time. To receive an update on the repainting of the disabled bays on Church Road. RESOLVED: The clerk confirmed this has been reported and Highways have advised this will be completed within 28 days of 15th March 2023.	
10. 10.1	Traffic/Roads/Policing To receive an update on traffic surveys and Speedwatch RESOLVED: The following update was received: 18 cars were caught exceeding the speed limit in last week's CSW session, this was with Sussex Police in attendance. Any cars travelling in excess of 40mph will be given a speeding ticket. Sussex Police will be in attendance around every 6 weeks.	KR
11. 11.1 11.2	Community Engagement To confirm new date for Parish Assembly of 23rd May 2023. RESOLVED: The new date was confirmed. It was agreed that the Clerk would ask Catsfield History Group if Catsfield Wombles could borrow one of their freestanding presentation stands for the Parish Assembly. To agree donation amount to Community Hub Charity RESOLVED: it was confirmed that no donation would be made at this time as the donations received to date are in excess of the costs to date.	KC/SJ
12. 12.1	Village Hall To note the latest Village Hall Committee meeting minutes. <u>Appendix 12.1</u> RESOLVED: The latest Village Hall Committee meeting minutes were received and noted.	KR
	Items for referral to next agenda / reports / future agenda items / correspondence.	

Meeting closed at 20:11pm
Next Parish Council meeting to be held at
7pm on Wednesday 17th May 2023 in Hermon Cottage

Signed:

Dated:


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Chairman
17 May 2023
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