



CATSFIELD PARISH COUNCIL

The Clerk:
Mrs Alexandra Sharp
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Minutes of the Parish Council Meeting held on
14th April 2021 via Zoom Video Conferencing
(Recorded for Parish Council records)

Attended by Cllr Robertson Chairman

Cllr.Holgate, Cllr G Curtis, Cllr K Curtis, Cllr S Singh

Also, in attendance: Clerk Alexandra Sharp, County Cllr Kathryn Field

Members of the Public: 0

PARISH COUNCIL MEETING AGENDA		
Item	Agenda Item	
1.	The Chair expressed condolences for the death of the Duke of Edinburgh and a minute of silence was held To receive apologies for absence. RESOLVED: Apologies were received from Cllr Damian Richards.	
2.	To approve the minutes of the Parish Council meeting held on 10th March 2021 held by Zoom Video Communications. RESOLVED: The minutes of the Parish Council meeting held on 10 th March 2021 were agreed and approved. The Chair is authorised to sign the minutes.	
3.	To receive declarations of interest on agenda items. RESOLVED: No declarations of interest were received.	
	Public Questions relevant to items on the Agenda	
4.	Planning	
4.1		
a)	RR/2021/138/P- Burnt Barns Farm, Freckley Hollow, Catsfield TN33 9LZ Outline: Change of use of land for siting of three lodge caravans. Clerk to apply for an extension of time to 6 th May 2021 to allow the Parish Council to fully consider this application.	GC/KC
b)	FOR INFORMATION ONLY: RR/2021/452/TN - The Reservoir, Peppering Eye, Catsfield TN33 OST Outline: Installation of 2 x 9m wooden poles (7.2m above ground.) RESOLVED: Noted	GC/KC
c)	RR/2021/192/P Ivy House, The Green, Catsfield TN33 9DJ Outline: Erection of 2 detached dwelling houses, alterations to existing access and provision of new access RESOLVED: To submit the following comment to Rother DC Planning: Parish Council has no objections provided that the existing Ivy House is not demolished but we would like to note that the future of the existing property is defined before this application is approved.	GC/KC
d)	RR/2021/266/P - 9 Skinners Lane, Watermill, Catsfield TN33 9FE Outline: Erection of garage. RESOLVED: To submit the following comment to Rother DC Planning: The Parish Council have no objections.	GC/KC
e)	RR/2021/375/P - Ridgeways, The Stream, Catsfield TN33 9BD. Outline: Conversion of garage and link roof into annex accommodation, with raised ridge and new tiled pitched slope to front of garage roof. RESOLVED: To submit the following comment to Rother DC Planning: The Parish Council have no objections.	GC/KC
f)	RR/2021/416/P - Mead Cottage, Crowhurst Road, Catsfield/Crowhurst TN33 9BT Outline: Single storey front extension. Two storey rear extension. Internal and external alterations to existing dwelling	GC/KC

Clerk to apply for an extension of time to 6th May 2021 to allow the Parish Council to fully consider this application.

5. To receive reports from Cllr Kathryn Field (ESCC) and Cllr Gary Curtis (RDC).

KF/GC

Cllr Kathryn Field reported the following:-

- Things have been fairly quiet which is usual for this time of year following the setting of the budget.
- Cabinet meeting on Tuesday, discussions held re COVID19 as follows
 - Second wave was worst than the first in East Sussex but the rates of COVID have now fallen to 8 in 100,000.
 - During the second wave, 100 of the 308 care homes in East Sussex were closed.
 - There is a general feeling of optimism for things getting back to more normality.

Cllr Gary Curtis reported the following:-

- Things in Rother District Council are quite at the moment too.
- RDC is setting up new funding for businesses affected by the pandemic – see RDC website for more information, there are lots of funding available.

6. To receive and consider the Clerk's Report Appendix 6

AS

The Clerk's Report was noted.

7. Finance, Audit and Legal

7.1 To approve the accounts, payments and finance pack to March 2021 Appendix 7.1

AS/KR

Payments by Bank Transfer pending authorisation

Payment Date	Payee	Payment Details	Amount
16/04/2021	Alexandra Sharp	Clerk's Salary for April 2021	£527.41
06/05/2021	HMRC	Clerk's PAYE for April 2021	£45.40
16/04/2021	Rother District Council	Weekly empty of 3x dog waste bins	£468.00
16/04/2021	Rother District Council	Car Park and Premises Domestic rates for 2021/22	£611.28
16/04/2021	ESCC	Additional Urban Verge Cuts	£478.80
16/04/2021	John O'Conner	Harrowing and Rolling of playing field	£360.00
16/04/2021	Simon P. Goacher	Payroll Services 2021/21	£136.11

Payments by Bank Transfer paid pending authorisation

Payment Date	Payee	Payment Details	Amount
15/03/2021	The Honest Hub	Boiler Repairs	£310.51
07/04/2021	Tim Jenkins	Mole Catching at Recreation Ground	£280.00
19/03/2021	Pass+Move Sporting	Refund of unused sessions during 2020/2021	£273.02

Payments by direct debit for authorisation

Payment Date	Payee	Payment Details	Amount
	Eon	Streetlighting Electricity Charge – February 2020	£99.54
31/03/2021	Eon	Pavilion Electricity – March 2021	£29.63
28/03/2021	JM Waste Management	Waste Collections in March 2021	£76.44
	Vodafone	Camera Monthly Service Payment	£4.00
16/03/2021	Sage UK	Sage Software Feb 2021 and March 2021	£156.00

Payments by debit card pending authorisation

Payment Date	Payee	Payment Details	Amount
19/03/2021	PricelessTools	New rec gate key cut x10	£24.00
09/03/2021	Amazon	Recycled bin bags (litter picking)	£15.98
22/03/2021	Amazon	ID Tags and Lanyards	10.99
	Post Office	Postage to send new key to John	

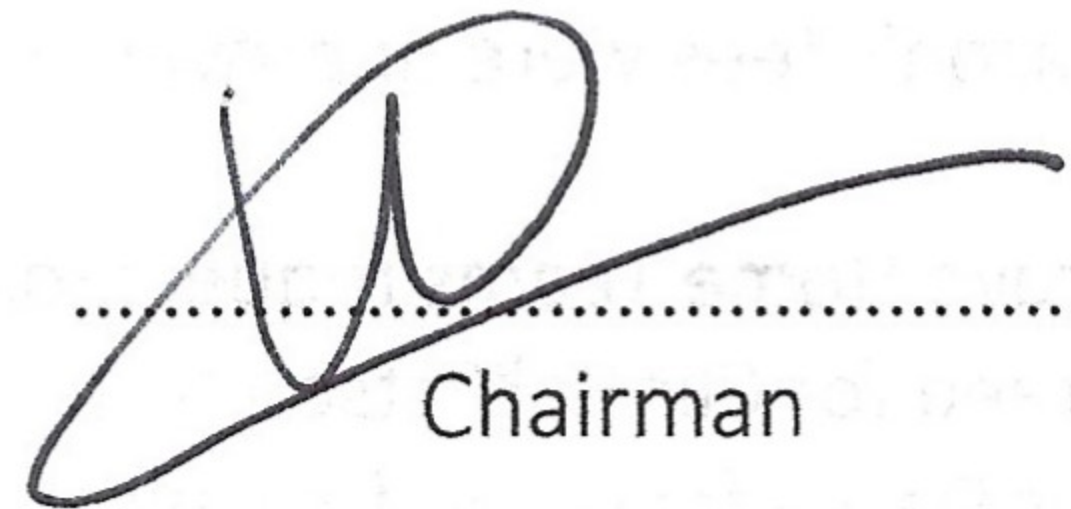
	RESOLVED: The accounts, finance pack and payments were approved. To receive and approve the bank reconciliation to March 2021 <u>Appendix 7.2</u>	AS/KR
7.2	RESOLVED The bank reconciliation was received and approved. To review and approve Asset Register <u>Appendix 7.3</u>	AS/KR
7.3	RESOLVED The Asset Register was received and approved. To consider a contribution to the Kent Surrey and Sussex Air Ambulance <u>Appendix 7.4</u>	AS
7.4	RESOLVED: A contribution to the Kent and Surrey and Sussex Air Ambulance was considered and it was agreed to contribute the sum of £500. To receive an update regarding legislation for holding Parish Council meetings virtually and consider actions for meetings going forward.	AS
7.5	RESOLVED: The update was received and it was noted that we have been advised by ESALC not to hold a meeting following our AGM until after 21 st June 2021, when lockdown restrictions are due to be lifted entirely. However a further update is expected to be received at the end of April 2021 as to whether challenges to the end of the legislation are successful.	
8.	Recreation Ground (Playing Field, Playground and Pavilion)	
8.1	To receive the Pavilion and Playground Inspection RESOLVED: The playground inspections for the last month were received and it was noted that Cllr Richards is to deal with the loose parts of the benches	AS
8.2	To consider the application from United Friends Stoolball Club to use the Playing Field and Pavilion <u>Appendix 8.2</u> RESOLVED: It was agreed that if United Friends Stoolball Club request use of the Playing Field and Pavilion on dates which are not already booked they may book sessions at a fee of £20 per session.	AS
8.3	To consider quotation received from John O'Conner for the fertilisation and seeding of the playing field <u>Appendix 8.3</u> RESOLVED: It was agreed that no further work should be undertaken for the moment, that we should wait to see how the field recovers now that use of the field will be significantly reduced.	AS
8.4	To approve fees for Messy Mason for the cleaning of the exterior of the pavilion. <u>Appendix 8.4</u> RESOLVED: Messy Mason's fees were approved and it was noted that the cleaning has been undertaken.	AS/DR
8.5	To consider and approve Home Teams request for memorial for Mike Davey <u>Appendix 8.5</u> RESOLVED: It was agreed for Cllr Robertson to contact Mrs Davey to see for her thoughts on the memorial ideas, if Mrs Davey feels comfortable doing so now.	AS/DR
9.	Open Spaces	
9.1	To consider service offered by RDC to provide weekly collection service for Catsfield's dog waste bins <u>Appendix 9.1</u> RESOLVED: It was agreed for the Parish Council to continue with RDC providing a weekly collection service for the dog waste bins around Catsfield at the annual sum of £468.	AS
9.2	To consider and approve the installation and associated costs of posts/bollards on the grass verge outside row of terraced houses in Church Road <u>Appendix 9.2</u> It was agreed to proceed with the installation of posts/bollards , preferably to match existing bollards in Church Road if the costs involved are not extensive. Costs information to be collated by the Clerk.	AS
9.3	To receive an update regarding the guidelines and duties of a Dog Warden for the Catsfield. RESOLVED: The decision to consider appointing Dog Warden, made at the Parish Council meeting in March was reviewed It was agreed that although a Dog Warden would be a good idea in principle it is not in practice viable but an educational role may be considered in the future.	SS
9.4	To receive an update on the dog fouling situation. RESOLVED: Incidents of dog fowling around the village appear to have reduced since our Facebook post. Clerk to post a reminder to report any incidences to RDC, on our Facebook page.	MH/AS
9.5	To receive an update on Anti-Social Behaviour in the village RESOLVED: ASB has been reported in areas of Catsfield. The Council is liaising with residents and the Police and other to assist where possible. It was agreed that the Parish Council would continue to liaise with the Police and Housing Associations and support residents where possible, in order to assist with tackling issues within the village.	KR AS
9.6	To receive communication regarding litter <u>Appendix 9.6</u> RESOLVED: A letter noting the high levels of litter on the roadsides was noted. Litter picking volunteers in Catsfield recently removed 13 bags of rubbish from verges in the Village and plan further sessions.	

	that volunteers have risk assessments in place. Cllr Robertson noted he has asked Rother District Council (via RALC) what their plans for removing such litter is.	
10. 10.1/2	Traffic/Roads/Policing To receive an update on traffic surveys and Speedwatch RESOLVED: An update was received and the following was noted:- 3 Community Speed Watch (CSW) teams had been out between the hours of 7am and 8am in the first week of April. Further CSW session are scheduled in April and beyond targeting the early morning and late afternoon periods. CSW recorded 40 cars per hour speeding through Catsfield with nearly all vehicles travelling in excess of 40mph. The police will contact the recorded registered owners of all these vehicles recorded speeding by CSW. Traffic surveys indicate that approximately 120 vehicles per hour pass through at these speeds when no CSW sessions are active. - Police have now agreed that they will undertake enforcement in Catsfield throughout the next 6 months in support of CSW and a speed reduction project being piloted in Catsfield via RALC. This is the first time for many years that planned enforcement actions have been agreed and we hope if successful to expand this to the wider Rother area. Cllr Robertson also met with the Assistant Chief Constable of Sussex & Surrey who is supportive of this project and. Further reports on actions to follow.	KR
11. 11.1	Community Engagement To receive an update on how we intend to engage the Catsfield community. To be deferred to next Parish Council meeting.	KC/SS
	Items for referral to next agenda / reports / future agenda items / correspondence	

Meeting Closed: 20:59hrs

Catsfield Parish Council AGM to be held on Wednesday 5th May 2021 at 7pm.

Signed:


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Chairman

Dated:

..... 5 May 2021
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