



CATSFIELD PARISH COUNCIL

To Minutes of Catsfield Parish Council Meeting
held on

Wednesday 8 March 2023 at 7pm

in Hermon Cottage, Church Road, Catsfield TN33 9DP

Attended by: Cllr K Robertson , Cllr G Curtis, Cllr K Curtis,
Cllr S Jacques, Cllr M Holgate, Cllr J Fowle

Also in attendance: Clerk, Alexandra Sharp & County Cllr Kathryn Field
Members of the Public: 3 members of the public

The Clerk:
Mrs Alexandra Sharp
The Village Hall, Church Road
Catsfield, East Sussex
TN33 9DP
Phone 07483 306519
Email clerk@catsfieldpc.co.uk
Website www.catsfieldpc.co.uk

Alexandra L Sharp

PARISH COUNCIL MEETING AGENDA		
Item	Agenda Item	
1.	To receive apologies for absence. No apologies received but it was noted that Cllr Gary Curtis would arrive slightly later due to attendance at another Parish meeting in his capacity as District Councillor.	
2.	To approve the minutes of the Parish Council meeting held on 15 th February 2023 RESOLVED: The minutes of the Parish Council meeting held on 15 th February were agreed and approved. The Chair is authorised to sign the minutes.	
3.	To receive declarations of interest on agenda items	
	Public Questions relevant to items on the Agenda	
4.	To receive reports from Cllr Kathryn Field (ESCC) and Cllr Gary Curtis (RDC). The following report was received from County Cllr Kathryn Field - ESCC has been quiet. - ESCC are extending payments to those hosting Ukrainians. - Friday 10th March there is a Skills Exhibition at the De La Warr Pavilion. The following report was received from Cllr Gary Curtis - Had communication from Brian at Ashburnham Parish Council who wanted to know how far we had gone with The Normanhurst Estate, and whether we could update the other Parish Councils re this application.	KF/GC
5.	Planning and Enforcement	GC/KC
5.1	RR/2023/158/P Land at, Nr: Twisley Oak Farm, Catsfield TN33 9BG Outline: Installing a new pole and replacement of existing pole with a 13m Stout pole. RESOLVED: The following comment is to be submitted to RDC Planning Dept: The Parish Council have no objections.	
5.2	To receive and consider the Planning Consultants Report in relation to RR/2023/217/P The Normanhurst Estate, Catsfield TN33 9LL The report was received and noted and it was agreed for the Clerk to revert back to the planning consultant with the following comments: Frickley Hollow - The application does not take into consideration the implications of using Frickley Hollow as an entrance to the proposed development. Frickley Hollow is a single lane highway and the proposals would cause a huge amount of congestion in an unsuitable road. Normanhurst Stables - Loss of Normanhurst Stables – this is currently used locally and is a benefit to the village. 1066 Track 1006 Track (next to Village Shop) – this is a single track and it is only possible for use by one car at a time as there is insufficient space for cars to pass each other. The proposals would result in a lot more traffic using this track which simply would not work. Set up for future use - Should the application be approved and the developers then sell the land on with the planning permission the village would have no control over further changes and tweaks to this initial application. Noise and Light	

- The application would cause unnecessary noise and light pollution.

Inaccuracies in application

At the Parish Council meeting held in November (minutes of this already supplied) all residents in attendance were in objection to this application, however this is not what the applicant states in their documents.

- The applicants state that RDC have identified a need for an application of this nature. We do not believe this to be correct.

Economics

- What in the application refers to Battle comment in our objection? We welcome the objection but can't find the link pls explain.
- The application uses the huge gains claimed to boost income in the area to justify the destruction to the environment but there is no evidence given to support the claim. Can we strengthen our objection disputing the economic gains?
- The 200,000 bed night is a false analogy. It appears to assume holiday makers staying at the resort would spend in the "local" area but the centre parcs model will retain the majority of spend within the resort.

Ecology

- There will also be damage to unreplaceable trees and ancient woodland. We will send a report by our tree Warden to support this.

Road Safety and Traffic

- Applicant's Transport Assessment is invalid – the data is nonsense and doesn't relate to Catsfield.
- Numerous accidents on the 's' bend of Horns Corner. This is dangerous and the proposals would only exacerbate this.
- Half the cars travelling through the village are speeding, again this proposals in this application would only exacerbate this.
- In the past 2 years cars have crashed through the same fence on the road close to the main entrance at least 3 times. Last week a car was towed out of a hedge near the entrance. Can we use this to strengthen our objection due to it bring an unsafe site for an entrance?

Pestalozzi application – see RR/2019/1659/P, PGL Pestalozzi, Ladybird Lane, Sedlescombe TN33 0UF

- This similar application in Sedlescombe was declined – should this be referenced in our objection?

5.3

To consider Parish Council attendees for RDC Local Plan meeting on 23rd March 2023.

RESOLVED: It was agreed that the Clerk, the Chairman and Cllr Gary Curtis would attend on behalf of Catsfield Parish Council.

6. To receive and consider the Clerk's Report Appendix 6

The Clerk's Report was received and noted

AS

7. **Finance, Audit and Legal**

7.1

To approve the accounts, payments and finance pack to 28th February 2023 Appendix 7.1

RESOLVED: The accounts and finance pack to 28 February 2023 were reviewed and approved the following payments were approved:-

Payments by Bank Transfer pending authorisation

	Payee	Payment Details	Amount
09/03/2023	Alexandra Sharp	Clerk's Salary for March 2023	£718.40
06/04/2023	HMRC	Clerk's PAYE for March 2023	£8.80
09/03/2023	Mrs J Sands	Locum Clerk Services for 15 March 2023	£50.00
09/03/2023	She's Got It Maid	Cleaning of Pavilion for February 2023	£55.00
06/02/2023	John O'Conner	Pitch Over-Lining	£84.00
15/07/2023	Kirsty Curtis	Food and refreshments for jubilee celebrations *	£69.10
22/02/2023	AFA Consultancy	Planning Consultancy Fees	£1,320.00

Payments by direct debit for authorisation

Payment Date	Payee	Payment Details	Amount
28/02/2023	JM Waste Management	Waste Collections in February 2023	£76.44
02/06/2022	Microsoft Office	Office Subscriptions*	£79.99
21/02/2023	Eon	Electricity Charges for Pavilion January 2023	£68.95

Payments by debit card pending authorisation

Payment Date	Payee	Payment Details	Amount
22/02/2023	Helping Hand Environmental	Litter Pickers (x5)	£ 101.94
18/02/2023	Microsoft 365	Microsoft Cloud for 5 PCs	£ 79.99
03/07/2022	Argos	Turbo Mop and bucket*	£ 24.05
18/06/2022	Timpsons	Key Cutting for Main Rec Gate*	£ 24.00

KR

	It was also agreed to make the following reserve movements -Move £1,100 for the Planning Consultant from Community Benefit Fund to the General Reserves -Move £1,221 from CIL money to General Reserves for CCTV installation -Move £329 from Diamond Jubilee Garden reserve into General Reserves. 7.2 To receive and approve the bank statement <u>Appendix 7.2a</u> and reconciliation <u>Appendix 7.2b</u> and balance sheet <u>Appendix 7.2c</u> to 28th February 2023. RESOLVED: The bank statement, reconciliation and balance sheet to 31st January 2023 was reviewed and approved. 7.3 To consider appointment of Pat Buckle as the Parish Council internal auditor for financial year end RESOLVED: It was agreed to appoint Pat Buckle to undertake the internal audit for year end 31st March 2023 7.4 To receive in-house audit report RESOLVED: In house audit report was received from Cllr Gary Curtis and noted. There were no items for concern. 7.5 To receive and consider donation request from Catsfield Primary School <u>Appendix 7.5</u> RESOLVED: The request was received and noted. It was agreed that the Clerk would send Catsfield Primary School PTA a Community Grant Application form for completion and return and also suggest that they reach out to Catsfield Triangle Association for donations. 7.6 To agree a date for Catsfield Annual Parish Assembly RESOLVED: It was agreed that the Annual Parish Assembly would take place in the Village Hall on Wednesday 24th May 2023 if the Village Hall is available. 7.7 To agree a date for Parish Council Annual Meeting RESOLVED: It was agreed to hold the Annual Meeting of the Parish Council as part of the Parish Council meeting in May i.e. Wednesday 10th May 2023. 7.8 To note how and when councillor applications for upcoming elections should be made. RESOLVED: the following instructions were noted: The nominations period will be from Monday 27 March – Tuesday 4 April. If you wish to stand as a candidate again you will need to submit your completed nomination papers during this time. The times during which nomination papers can be delivered to RDC are 10am-4pm on working days during this time. Preferably you should email a copy of your nomination papers to Richard Adams @ RDC (Richard.adams@rother.gov.uk) in advance to do an informal check to make sure there are no mistakes etc. It would be helpful to arrange an appointment with Richard Adams to deliver your papers so that they can ensure someone is available to receive them. The nomination papers are now on the Rother website on the following page: www.rother.gov.uk/elections-and-voting/current-and-forthcoming-elections/	
8. 8.1 8.2 8.3	<u>Recreation Ground (Playing Field, Playground and Community Pavilion)</u> To receive the summary of monthly recreation ground inspections. RESOLVED: The summary of monthly recreation inspections were received. It was noted that the dog waste bin is too small for the recreation ground. The Clerk to purchase a larger dog waste bin. To receive quotations from contractors and consider the most suitable contractor for the grass cutting of the recreation ground <u>Appendix 8.2</u> RESOLVED: The three quotations were received and considered and it was agreed for the Parish Council to instruct John O’Conner as the grass contractor for the 2023 season at the price of £2,035+VAT per annum. To receive and consider the request from The Croqueteers RESOLVED: The request was considered and an explanation and further paperwork was received from The Croqueteers and it was agreed that the Parish Council would discuss the requirements of The Croqueteers with our grass contractor to see if it is feasible. If this is agreed at that stage we would then approach our existing clubs for their consideration.	MH
9. 9.1	<u>Open Spaces</u> To consider and discuss first draft Emergency Plan for Catsfield <u>Appendix 9.1</u>	MH

	RESOLVED: It was agreed that an Emergency Plan would not be created at the moment and this would be revisited after the election period.	
10.	Traffic/Roads/Policing	KR
10.1	To receive an update on traffic surveys and Speedwatch No updated	
11.	Community Engagement	KC/SJ
11.1	To receive an update on the insertion of the Village Survey on the PC website RESOLVED: It was noted that we were just awaiting a few connection certificates before the new website and survey could go live, but this is due imminently.	
11.2	To consider any necessary additions/changes/updates required to the PC website. RESOLVED: It was noted that the reference to the allotments should be removed from the Parish Council website.	
	Village Hall -It was noted that Cllr Robertson as Parish Council representative for the Village Hall has requested that the discounted £15 hourly rate for the Community Hub be extended. -Furthermore it was noted that the Community Hub is proving popular and successful. Lots of activities have been successful i.e. hand massages, citizen advice, <i>How to use your mobile phone.</i> -- -The biggest turnout yet last week. -It was agreed for the Parish Council to donate up to £100 to the charity.	
	Items for referral to next agenda / reports / future agenda items / correspondence.	

Meeting closed at 20:56pm

Next Parish Council meeting to be held at
7pm on Wednesday 12th April 2023 in Hermon Cottage

Signed:

 Chairman

Dated:

12/4/23