



CATSFIELD PARISH COUNCIL

Minutes of the Meeting of the Parish Council on

Wednesday 16th February 2022 at 7pm
in Hermon Cottage, Church Road, Catsfield TN33 9DP

Attended by: Cllr K Robertson **Chairman** Cllr D Richards **Vice Chairman**, Cllr M Holgate,
Cllr G Curtis, Cllr K Curtis, Cllr J Fowle

Also in attendance:

Mrs Ruby Perris (taking minutes) and County Cllr K Field.

The Clerk:
Mrs Alexandra Sharp
The Village Hall, Church Road
Catsfield, East Sussex

TN33 9DP

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Ruby E Perris

PARISH COUNCIL MEETING AGENDA	
Item	Agenda Item
1.	To receive apologies for absence. No apologies were received
2.	To approve the minutes of the Parish Council meeting held on 12th January 2022. RESOLVED: The minutes of the Parish Council meeting held on 12 th January 2022 were agreed and approved. The Chair is authorised to sign the minutes.
3.	To receive declarations of interest on agenda items. No declarations of interest were received
	Public Questions relevant to items on the Agenda
4.	Planning and Enforcement
4.1	RR/2021/3030/P The Warren Land At, Stevens Crouch, Catsfield/Battle TN33 9LR Proposed residential development of land with 3 detached dwellings served by existing vehicular access RESOLVED: To submit the following comment to Rother District Council Planning: The Parish Council object to this application. We note that it is outside of the development boundary and there are no transport links. Furthermore it is within the AONB and unnecessary development in the countryside.
4.2	RR/2021/2416/P The Beeches, Powdermill Lane, Catsfield TN33 0SZ Siting of static caravan and a shipping container RESOLVED: To submit the following comment to Rother District Council Planning: The Parish Council object to this application The Parish Council object for the following reasons; caravans should not be put on agricultural land, it would cause unnecessary development in the countryside, and it would be right next to the road, and extremely visible. Furthermore it is outside the development boundary.
4.3	To note comment submitted to RDC Planning in relation to Battle Oaks, Powdermill Lane, Catsfield TN33 0SZ. Proposed timber cladding following asbestos removal and existing window replacements Comment submitted to RDC Planning: The Parish Council have no objections. RESOLVED: Noted
4.4	To confirm attendees for the Presentation on Local Enforcement Plan held by Rother District Council taking place on 9 th March 2022 (email sent on 4 th February 2022). RESOLVED: It was confirmed that Cllr K Robertson, Cllr G Curtis, Cllr K Curtis and the Clerk will be attending.
4.5	To receive an update on issues raised by Westfield Parish Council RESOLVED: Update was received on meeting and agreed to engage further as advised by Westfield.
5.	To receive reports from Cllr Kathryn Field (ESCC) and Cllr Gary Curtis (RDC). County Cllr Kathryn Field reported as follows:- - Council Tax up by 4.49% 1.19 normal 1.5 Adult Social care. - The government has proposed £1.7 m to help with extra caused by the Care Act. - The government plans to introduce a new £86,000 cap on the amount anyone spends on care funding. It will apply to everyone. District Cllr Gary Curtis reported as follows:- - The Brooks application – it was understood from Sarah Sheppard it was withdrawn – still showing. No further information. Cllr Gary Curtis to make enquiries. - Cabinet meeting – no major changes to note.

6. To receive and consider the Clerk's Report Appendix 6
RESOLVED: The Clerk's Report was received and noted.

AS

7. **Finance, Audit and Legal**

AS/KR

- 7.1 To approve the accounts, payments and finance pack to 31st January 2022 Appendix 7.1
RESOLVED: The accounts and finance pack to 31st January 2022 were reviewed and approved and the following payments were approved:-

Payments by Bank Transfer pending authorisation

Payment Date	Payee	Payment Details	Amount
17/02/2022	Alexandra Sharp	Clerk's Salary for Feb 2022	£605.50
06/03/2022	HMRC	Clerk's PAYE for Feb 22	£65.00
17/02/2022	She's Got it Maid	Cleaning @ Pavilion for Dec/Jan 2021	£90.00
17/02/2022	Matt Bumpass	Refurb of basketball post and benches	£154.63
20/02/2022	John O'Conner	Remarking of Football Pitch	£42.00

Payments by direct debit for authorisation

Payment Date	Payee	Payment Details	Amount
27/01/2022	Eon	Streetlighting Electricity Charge - December 2021	£196.22
30/12/2021	Eon	Pavilion Electricity Charge - December 2021	£41.56
31/01/2022	JM Waste Management	Waste Collections in January 2022	£76.44
05/12/2021	Vodafone	Camera Monthly Service Payment (Dec)	£4.00
04/01/2022	Vodafone	Camera Monthly Service Payment (Jan)	£4.00
30/11/2021	Sage UK	Sage Software January 2022	£78.00
26/01/2022	Microsoft	Microsoft 365 subscription	£79.99

Payments by debit card pending authorisation

Payment Date	Payee	Payment Details	Amount
07/02/2022	MuttsButts	Dog Waste Refill Bags	£68.15

- 7.2 To receive and approve the bank statement Appendix 7.2a and reconciliation Appendix 7.2b and balance sheet Appendix 7.2c to 31st January 2022.

RESOLVED: The bank statement, reconciliation and balance sheet to 31st January 2022 was reviewed and approved.

- 7.3 To consider Councillors undertaking refresher training taking place on 23rd March 2022 (£40 + VAT per person).
RESOLVED: Individual Cllrs to confirm to the Clerk.

- 7.4 To note that the Parish Council is now successfully signed by to Making Tax Digital ahead of the deadline in April 2022 and the Clerk has submitted the first digital VAT return.

RESOLVED: Noted

- 7.5 To agree dates for strategic planning

RESOLVED: Available dates were discussed. The Clerk to finalise the date. (A date of 8th March at 7pm was subsequently confirmed)

- 7.6 To note the completion of the Clerk's Appraisal

RESOLVED: Noted.

8. **Recreation Ground (Playing Field, Playground and Community Pavilion)**

DR/AS

- 8.1 To receive the summary of monthly recreation ground inspections.

RESOLVED: The monthly recreation ground inspections were received. The following items were discussed:

- Benches (Normanhurst side) – replaced with square washers instead of round which could lead to ripped clothing. Cllr Robertson is to speak to the maintenance man.
- Chains on basket swing are twisted – Cllr Richards to look and resolve.
- Football teams knocking off their boots on concrete steps to pavilion – clerk should speak to the teams.
- Moles are back.
- Someone has taken the bolts off the gate – Cllr Robertson to speak to maintenance man

8.2	To receive quotations from contractors and consider the most suitable contractor for the grass cutting of the recreation ground <u>Appendix 8.2</u> RESOLVED: It was agreed to continue with John O'Conner based on their good service last year and competitive quotation of £1,850 + VAT	
8.3	To consider whether the Parish Council wish to fund the marking of the football pitch for Catsfield FC RESOLVED: It was agreed that the Parish Council would cover the cost of the initial pitch marking at a cost of £135+VAT but the additional re-marking (at £35 + VAT each re-mark) would be added to Catsfield Football Club's annual fees if they wanted John O'Conner to re-mark for them.	
8.4	To receive an update on the refurbishment of the basketball post and benches in the recreation ground (images of the refurb sent by email on 07/02/22). It was noted that the basketball post and benches were restored/repared to a good standard.	
9.	Open Spaces To consider the repainting of the disabled bays in the road opposite the Village Hall Car park Clerk to contact East Sussex Highways to ask them to remark the disabled bays on Church Road. In another matter It was noted that RDC need to be approached in relation to the Village Hall Car Park as security needs improvement. It was considered that the camera currently located in the recreation ground could be moved to the corner of the Village Hall Car Park for security purposes and also to help deter the fly tipping. Cllr Robertson will speak with Village Hall Committee about potentially using their wifi and the Clerk to look into the legalities of this.	MH/AS
10.	Traffic/Roads/Policing	
10.1	To receive an update on traffic surveys and Speedwatch Cllr Robertson reported the following: - There are 15/16 people on member list for Speedwatch. Only 4 volunteers regularly available Chairman will send out communication to the CSW team to ask for more availability. - We can now get support from the local Police on CSW sessions. The Police will stop and warn or ticket speeding motorists. - A Speed management plan (system) is being developed by Sussex Police . This will draw together all speed data information available from all sources and create a risk analysis for locations, in partnership with other authorities. Catsfield is the first Village in Rother to supply high quality data to this project. - CSW teams can now wear body worn cameras which can be use by the Police in prosecutions for assaults on CSW members. These costs approx. £150 each. . Cllr Robertson proposed the purchase of a body warn camera. RESOLVED : Approved. <u>Next Steps:-</u> 1) Encourage people to support speed watch 2)Purchase a body-worn camera	
11.	Community Engagement	KC
11.1	To receive update on the planning of village celebrations for HRH The Queens Platinum Jubilee in May 2022 The following update was received - Thursday Nothing planned - Friday Church Service TBC Tree planting Time capsule - Saturday:- Possible Sports events Murder mystery by CADS in the evening in the Village Hall - Sunday Jubilee lunch & Entertainments at Catsfield Recreation Ground	
11.2	To approve the purchase of a large (12m x 5m) tent for the Jubilee and other events RESOLVED: The purchase of a tent was approved.	
11.3	To confirm plans for planting a tree to commemorate the Queens Platinum Jubilee <u>Appendix 11.3</u> RESOLVED: The options were considered and the Clerk is to get advice on whether a Silver Birch would be a suitable option.	

12.	History Group	KR/JF
	Items for referral to next agenda / reports / future agenda items / correspondence	

Next Parish Council meeting to be held at
7pm on Wednesday 9th March 2022 in Hermon Cottage.

Signed:

Dated:

[Signature]
9/3/2022