



CATSFIELD PARISH COUNCIL

Minutes of the Parish Council Meeting held on
10th February 2021 via Zoom Video Conferencing

(Recorded for Parish Council records)

Attended by Cllr Robertson **Chairman** Cllr Richards **Vice Chairman**
Cllr Holgate, Cllr K Curtis, Cllr G Curtis, Cllr S Singh

Also, in attendance: Clerk Alexandra Sharp, County Cllr Kathryn Field
Members of the Public: 2

The Clerk:
Mrs Alexandra Sharp
The Village Hall, Church Road
Catsfield, East Sussex
TN33 9DP
Phone 07483 306519
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Website www.catsfieldpc.co.uk

PARISH COUNCIL MEETING MINUTES		
Item	Agenda Item	
1.	Public Questions relevant to items on the Agenda To receive apologies for absence. No apologies were received.	
2.	New Members To confirm and receive new member to the Parish Council RESOLVED: Cllr S Singh was received to the Parish Council.	
3.	To approve the minutes of the Parish Council meeting held on 13th January 2021 held by Zoom Video Communications. RESOLVED: The minutes of the Parish Council meeting held on 13th January 2021 were agreed and approved. The Chair is authorised to sign the minutes.	
4.	To receive declarations of interest on agenda items. No declarations of interest were received.	
5.	Planning To consider and approve draft response to planning applications received 5.1 <u>RR/2020/2477/P St Francis Farm, Potmans Lane, Catsfield TN39 5JL</u> Outline: Variation of condition 4 imposed on RR/2014/558/P to allow renewable energy to be generated from the solar farm up to and beyond 2050. RESOLVED: To submit the following comment to Rother DC Planning: The Parish Council have no objections but for the Clerk to try to ascertain why ten more years are required.	
6.	To receive reports from Cllr Kathryn Field (ESCC) and Cllr Gary Curtis (RDC). County Cllr K Field reported the following:- - ESCC Budget meeting has now been held and the budget has been set (1.99% Council Tax and 1.5% Adult Social Care – this could have been increased to 3% but it was decided to increase 1.5% this year and possibly another 1.5% next year. District Cllr Gary Curtis reported the following: - COVID-19 vaccine roll out is going well, despite some venue issues. - Referenced Tim Hinkling's email – RDC Planning is under significant pressure. Enforcement has stopped for the time being, with the exception of priority cases only. 14 million will be spent on renovating RDC building in Bexhill as the current building is not fit for purpose, and in an effort to reduce the carbon footprint. This will be cost neutral. - Lottery will find Community Grants	

7.

To receive and consider the Clerk's Report Appendix 7

RESOLVED: The Clerk's Report for January 2021 was noted.

8.

Finance, Audit and Legal

8.1

To approve the accounts, payments and finance pack to January 2021 Appendix 8.1

Payments by Bank Transfer pending authorisation

Payment Date	Payee	Payment Details	Amount
10/02/2021	Alexandra Sharp	Clerk's Salary for February 2021	£490.81
05/02/2021	HMRC	Clerk's PAYE for February 2021	£82.00
11/02/2021	Catsfield Village Hall	Annual agreed charge for use of Catsfield Village Hall (inclusive of use of the Parish Office / storage) and Hermon Cottage as required January – December 2021	£295.00

Payments by Bank Transfer paid pending authorisation

Payment Date	Payee	Payment Details	Amount
18/01/2021	Anthony Hestlehurst	Consultancy fee for Planning Objection of The Brooks	£750.00

Payments made by direct debit paid for authorisation

Payment Date	Payee	Payment Details	Amount
25/01/2021	Eon	Streetlighting Electricity Charge – December 2020	£110.20
01/02/2021	Eon	Pavilion Electricity – January 2020	£17.98
29/01/2021	JM Waste Management	Waste Collections in January 2020	£76.44
08/01/2021	Vodafone	Camera Monthly Service Payment	£4.00

Payments paid by debit card awaiting authorisation

Payment Date	Payee	Payment Details	Amount

RESOLVED: The accounts, finance pack and payments were approved.

8.2

To receive and approve the bank reconciliation to January 2021 Appendix 8.2

RESOLVED The bank reconciliation was received and approved.

8.3

To confirm and authorise the payment for Sage50 Accounts software upgrade and support at the sum of £65 per month.

RESOLVED: The payment for Sage50 Accounts upgrade was confirmed and authorised with a view to changing the Parish Council's software package in April 2022.

8.4

To note the minutes of January 2021 RALC Meeting (send by email to all on 02/02/21)

RESOLVED: The minutes of the January 2021 RALC Meeting were noted.

8.5

To review Councillors areas of responsibility Appendix 8.5

RESOLVED: The Councillors areas of responsibility were reviewed and confirmed as follows:-

Members with lead responsibility for:

Open Spaces	Cllr. Martin Holgate
Highways and Traffic	Cllr. Keith Robertson
Finance	Cllr. Keith Robertson
Community Pavilion, Playing field and Play Area	Cllr. Damian Richards
Parish Council Website	Alexandra Sharp, Clerk
Community Engagement	Cllr. Kirsty Curtis & Cllr. Sharmini Singh

	Planning Cllr. Kirsty Curtis & Cllr. Gary Curtis Representatives to outside bodies RALC Cllr. Keith Robertson Cllr. Martin Holgate East Sussex ALC Cllr. Keith Robertson Cllr. Martin Holgate Village Hall Committee Cllr. Keith Robertson	
8.6	To consider members attending New/Refresher Councillor Training Sessions. <u>Appendix 8.6</u> RESOLVED: It was considered and approved for any councillors who would like to undertake any training to liaise with the Clerk. Subsequently Cllr K Curtis has signed up for Introduction to Planning Training, as one of our Planning leads, and Cllr Singh has signed up for How to be an Effective Councillor Training as our new member.	
8.7	To consider a request from Rye area Councils to use our BC Radar device for a donation. RESOLVED: It was considered and approved that Rye area Councils could use our BC Radar Device for a donation, but specifics are to be discussed and considered i.e collection/delivery, time frames, costs if returned/broken and use of an Agreement to cover all bases.	
9.	<u>Recreation Ground (Playing Field, Playground and Pavilion)</u>	
9.1	To receive the Pavilion and Playground Inspection RESOLVED: The Pavilion and Playground Inspection was received. It was decided that the Clerk will consolidate the Reports that are undertaken by members each week and report to Council the issues that need action at each PC meeting.	
9.2	To consider revised fees for commercial hire of the Playing Field and Pavilion <u>Appendix 9.2</u> RESOLVED: It was agreed that Commercial Hire fees would increase to £25 per zone, per 3hour session in the light of this, it was agreed not to continue Pass+Move's existing User Agreement from 31st March 2021.	
	Items for referral to next agenda / reports / future agenda items / correspondence	

Meeting Closed: 21:40hrs

Next Parish Meeting to be held via Zoom on Wednesday 10th March 2021 at 7pm.

Signed:



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Chairman

16th March 2021

Dated:

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