



CATSFIELD PARISH COUNCIL

The Clerk:
Mrs Alexandra Sharp
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Minutes of the Parish Council Meeting held on
11th November 2020 via Zoom Video Conferencing
(Recorded for Parish Council records)

Attended by Cllr Robertson - **Chairman**, Cllr Richards **Vice Chairman**
Cllr. Scott, Cllr. Holgate, Cllr K Curtis, Cllr G Curtis, Cllr Nightingale

Also, in attendance: Clerk Alexandra Sharp,
County Cllr Kathryn Field and District Cllr Gary Curtis.

PARISH COUNCIL MEETING AGENDA			
Item	Agenda Item		
1.	Public Questions relevant to items on the Agenda To receive apologies for absence. No apologies were received.		
2.	New Members. 2.1 To receive new members to the Council. RESOLVED: Cllr Gary Curtis and Cllr John Nightingale were received to the Parish Council.		
3.	To approve the minutes of the Parish Council meeting held on 14th October 2020 and Extraordinary Parish Council meeting held 2nd November 2020 held by Zoom Video Communications. RESOLVED: The minutes of the Parish Council meeting held on 9 th September 2020 were agreed and approved. The Chair is authorised to sign the minutes.		
4.	To receive declarations of interest on agenda items. RESOLVED: No declarations of interest were received.		
5.	To receive reports from Cllr Kathryn Field (ESCC) and Cllr Gary Curtis (RDC). County Cllr Kathryn Field reported the following:- - COVID-19 cases locally remain low, with Hastings currently having the lowest numbers and then Rother next. - Libraries are closed but you are still able to book a PC for use for the purposes of universal credit, benefits and online banking purposes. It is also possible to 'Click and Collect' library books too. - Safeguarding levels are low at the moment. District Cllr Gary Curtis reported the following:- - As we are aware, Lockdown 2 began on 5th November and lasts until 2nd December 2020. - Traveller site proposal at Watermill Lane has been referred back to the applicant for review. - There have been communications regarding a break of planning permission at Potmans Lane.		
6	To receive and consider the Clerk's Report Appendix 6 RESOLVED: The Clerk's Report was received.		
7.	Finance, Audit and Legal		
7.1	To approve and accept the following payments:		
Payments by Bank Transfer pending authorisation			
Payment Date	Payee	Payment Details	Amount
23/11/2020	Alexandra Sharp	Clerk's Salary for November 2020	£490.61
06/12/2020	HMRC	Clerk's PAYE for November 2020	£82.20
13/11/2020	John O'Conner (GM) Ltd	Playing Field Grass Cuts – October 2020	£325.42
13/11/2020	Streetlights	Streetlighting (Payment 2 of 2)	£302.50
13/11/2020	Rother District Council	Car Park Non Domestic Business Rates	£611.28
Payments made by direct debit paid for authorisation			
Payment Date	Payee	Payment Details	Amount
23/10/2020	Eon	Streetlighting Electricity Charge – October 2020	£106.65
27/10/2020	Eon	Pavilion Electricitv – September 2020	£4.31

AS

	28/09/2020	JM Waste Management	Waste Collections in October 2020	£88.44	
	12/10/2020	Vodafone	Camera Monthly Service Payment	£4.00	
	Payments paid by debit card awaiting authorisation				
	Payment Date	Payee	Payment Details	Amount	
	21/10/2020	Royal British Legion	Remembrance Wreath	£20.00	
7.2	RESOLVED: All payments were authorised and approved. To receive and approve the monthly statement of accounts to October 2020 <u>Appendix 7.2</u>				AS
7.3	RESOLVED: The monthly statement of accounts was received and approved. To receive and approve the bank reconciliation (and supporting pack – to include Forecast for 2020-21) to October 2020 <u>Appendix 7.3</u>				AS
7.4	RESOLVED: The bank reconciliation and supporting pack was received and approved. The forecast for 2020/21 was noted. To consider and agree a response to RDC Settlement Studies (Facilities and Services Questionnaire)				AS
7.5	RESOLVED: It was agreed that Cllr Holgate would prepare responses to this document and forward to the Clerk for submission to Rother District Council. To agree and approve purchase of litter pickers, gloves and bags <u>Appendix 7.5</u>				AS
7.6	RESOLVED: The purchase of 8 litter pickers, 8 hoops, gloves and bags were agreed and approved. To note the External Auditors Report <u>Appendix 7.6</u>				AS
8.	<u>Recreation Ground (Playing Field, Playground and Pavilion)</u>				
8.1	RESOLVED: The External Auditors Report was received. To consider any actions necessary resulting from the Covid-19 Lockdown from 5th Nov.				AS
8.2	RESOLVED: It was agreed that the Pavilion will remain closed and the recreation ground will remain closed to clubs. Additionally, the Outdoor Gym Equipment will also be closed, notices to that effect are already in place. Notices around the playground already instruct users to act in accordance with COVID Rules. To receive the Pavilion and Playground Inspection				DR
8.3	RESOLVED: It was noted that there were no changes from the last playground inspection received by the Clerk. The Clock at the front of the pavilion is telling the wrong time and needs resetting and putting back. Cllr Richards to deal with the clock. To consider clubs use of recreation ground/playing field. <u>Appendix 8.3</u>				
9.	<u>Parish Planning</u>				
9.1	RESOLVED: Clubs usual annual usage was noted. Clerk to research the scale of fees used by other parish councils for commercial clubs. To consider planning framework for the Parish Plan/Neighbourhood Plan & Budget setting for 2021-22				KR
10.	It was agreed for the Clerk to set up a meeting with Rother's Neighbourhood Planning Officer, and Cllr Vine-Hall regarding Neighbourhood Plans. Additionally, Parish Council would set up a Steering Group in relation to Planning, with Cllr Nightingale as lead.				
10.1	<u>Planning Applications</u> RR/2020/1817/P – Potmans Lane, Land adjacent to East of Ninfield Substation TN33 9BL Outline: Battery based electrical storage scheme with associated infrastructure, landscaping works, and alterations to existing access.				
11	RESOLVED: To submit the following comment to Rother DC Planning: The Parish Council supports low carbon energy production but is concerned that the proposed site results in a significant loss of farmland and that the site will also be detrimental to Countryside. Without proof that this will be a significant ecological advantage to Climate Change and proof that the plant cannot be sited elsewhere we cannot support the proposal. The Council resolved to object to the application.				
11	Items for referral to next agenda / reports / future agenda items / correspondence. • To receive and consider Urban Grass Cutting Options for 2021/22				

Meeting closed at 20:33pm.

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Chairman

.....17/12/2020.....
Dated: