



CATSFIELD PARISH COUNCIL

Minutes of the Parish Council meeting held on

Wednesday 14th December 2022 at 7pm

in Hermon Cottage, Church Road, Catsfield TN33 9DP

Attended by: Cllr K Robertson, Cllr G Curtis, Cllr K Curtis, Cllr J Fowle, Cllr S Jacques, Cllr M Holgate

Also in attendance: Clerk Alexandra Sharp, ESCC Cllr K Field

Members of the Public: 17 members of the public

The Clerk:
Mrs Alexandra Sharp
The Village Hall, Church Road
Catsfield, East Sussex
TN33 9DP
Phone 07483 306519
Email clerk@catsfieldpc.co.uk
Website www.catsfieldpc.co.uk

Alexandra L Sharp

PARISH COUNCIL MEETING AGENDA		
Item	Agenda Item	
1.	To receive apologies for absence. No apologies were received.	
2.	To approve the minutes of the Parish Council meeting held on 9 th November 2022 RESOLVED: The minutes of the Parish Council meeting held on 9 th November 2022 were agreed and approved. The Chair is authorised to sign the minutes.	
3.	To receive declarations of interest on agenda items No declarations of interest were received.	
	Public Questions relevant to items on the Agenda	
4.	To receive reports from Cllr Kathryn Field (ESCC) and Cllr Gary Curtis (RDC). County Councillor Kathryn Field reported the following: £8.2 million overspend in ESCC. - Predicted £2.3 million overspend in relation to the Link Road. £500,000 underspent in relation to apprenticeships, this has now been handed back. District Councillor Gary Curtis reported the following:- - Blackfriars development in Battle are working 12-15 months behind initial schedule. The work is expected to continue to Autumn 2024. - The motion put forward in RDC to allow 100% affordable housing applications to be delegated was defeated. - No updates in relation to Warm Space policies	KF/GC
5.	Planning and Enforcement	GC/KC
5.1	To consider a response to Greystoke's Proposal RESOLVED: It was agreed by unanimous vote to strongly object to the Normanhurst development proposal. Once the full planning application has been submitted the Parish Council will instruct a planning consultant to prepare a strong objection.	
5.2	To consider defining benefits in relation to Greystoke Development Proposal. RESOLVED: It was agreed by unanimous vote not to agree or define any benefits for the Village with Greystoke.	
5.3	RR/2022/2617/P Woodside, Watermill Lane, Henley Down, Catsfield TN33 9BP Outline: Erection of dwelling in replacement of existing dwelling, outbuilding and attached garage. RESOLVED: It was agreed for the following comment to be submitted to RDC Planning Dept: The Parish Council have no objections.	
6.	To receive and consider the Clerk's Report <u>Appendix 6</u> The Clerk's Report was received and noted.	AS

7.	Finance, Audit and Legal	KR																																												
7.1	To approve the accounts, payments and finance pack to 30th November 2022 RESOLVED: The accounts and finance pack to 30 November 2022 were reviewed and approved the following payments were approved:-																																													
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7.5	To receive and approve the bank statement <u>Appendix 7.2a</u> and reconciliation <u>Appendix 7.2b</u> and balance sheet <u>Appendix 7.2c</u> to 30th November 2022. RESOLVED: The bank statement, reconciliation and balance sheet to 30 November 2022 was reviewed and approved. To receive the draft budget <u>Appendix 7.3</u> RESOLVED: The budget document was reviewed and agreed. In the light of the additional expenditure expected in 2023 for planning consultants, it was agreed to increase the precept to £32,000. To consider and agree to pay the Clerk backdated to 1st April 2022 the hourly rate increase to the clerk in accordance with Local Government pay review offer <u>Appendix 7.4</u> RESOLVED: The clerk's backdated pay increase was approved. To receive an update on the progress of adding additional councillor to the Parish Council's online banking mandate. The following update was received: The bank has now confirmed it has made the necessary changes to the mandate and Cllr K Curtis will be receiving relevant paperwork and banking security fob shortly.																																													
8.	Recreation Ground (Playing Field, Playground and Community Pavilion)	MH																																												
8.1	To receive the summary of monthly recreation ground inspections. RESOLVED: The summary of monthly playground inspections was received and it was noted that the guttering round the toilet block needed attention. The Clerk to ask the Parish Council contractor to quote for this.																																													
8.2	To receive an update on the replacement SIM cards for the CCTV system at the recreation ground. The SIM cards have been sent but not yet received. The clerk has chased this and Vodafone have resent these.																																													
8.3	To receive feedback from Clubs re management status of the storage units at Catsfield Rec																																													
8.4	RESOLVED: The Clerk has only received a response from Catsfield Cricket Club, who asked for the management of the Storage Sheds to remain as it is. It was agreed that the management of the storage sheds would remain as it is i.e. and this would be reviewed in 2023 To consider and confirm agreement to Catsfield Cricket Clubs proposal to change cricket square fencing. RESOLVED: It was agreed that the Parish Council have no objections to the change of the cricket square fencing.																																													
9.	Open Spaces	MH																																												
9.1	To consider the creation of an Emergency Plan for Catsfield.																																													

	RESOLVED: It was agreed that an Emergency Plan would be drafted. The Clerk will draw up a first draft Emergency Plan for consideration at the January 2023 Parish Council meeting.	
10.	Traffic/Roads/Policing	KR
10.1	To receive an update on traffic surveys and Speedwatch No update.	
11.	Community Engagement	KC/SJ
11.1	To agree a plan for the distribution of the Village Survey and the collection of data RESOLVED: It was agreed that as a first step the survey would be put on the Parish Council website and a link to this would be added to the Parish Council Facebook page. We would see what response we get this way and then approach those who haven't responded by post/hand delivery.	
11.2	To consider a plan for Catsfield Warm Spaces initiative RESOLVED: It was agreed to hire the village hall for one session per week in January 2023 to see what response we get. The Clerk to establish VH availability, print covering letters and Cllr Jacques and volunteers to arrange for delivery of leaflets and a covering letter.	
	Items for referral to next agenda / reports / future agenda items / correspondence. <i>It was agreed to ask the developers for The Brooks to attend January's Parish Council meeting.</i>	

Next Parish Council meeting to be held at
7pm on Wednesday 21st December 2022 in The Village Hall

Signed:

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Chairman

Dated:

..... 11/1/23