



CATSFIELD PARISH COUNCIL

Minutes of the meeting
of the Parish Council held on

Wednesday 10th November 2021 at 7pm

in Hermon Cottage, Church Road, Catsfield.

Attended by: Cllr Robertson **Chairman** Cllr Richards **Vice Chairman**
Cllr Holgate, Cllr G Curtis, Cllr K Curtis, Cllr Sharmini Singh, Cllr J Fowle

Also in attendance: Clerk Alexandra Sharp. Members of the Public: 0

The Clerk.
Mrs Alexandra Sharp
The Village Hall, Church Road
Catsfield, East Sussex
TN33 9DP
Phone 07483 306519
Email clerk@catsfieldpc.co.uk
Website www.catsfieldpc.co.uk

Alexandra L Sharp

PARISH COUNCIL MEETING MINUTES	
Item	Agenda Item
1.	To receive apologies for absence. RESOLVED: Apologies were received from County Councillor Kathryn Field.
2.	To approve the minutes of the Parish Council meeting held on 13 th October 2021 RESOLVED: The minutes of the Parish Council meeting held on 13 th October 2021 were agreed and approved. The Chair is authorised to sign the minutes.
3.	To receive declarations of interest on agenda items. No Declarations of interest were received
4.	Public Questions relevant to items on the Agenda
5.	Planning and Enforcement
	Planning
5.1	RR/2021/2421/P West Lodge, Kitchenham Road, Catsfield TN33 9LS Outline: Proposed pool house. RESOLVED: To submit the following comment to Rother District Council Planning: The Parish Council have no objections.
5.2	RR/2021/2341/P Kilnwood Farm, Potmans Lane, Lunsford Cross, Catsfield TN39 5JL Outline: Construction of a Greener Grid Park comprising energy storage and grid balancing equipment, along with associated infrastructure, landscaping and access. RESOLVED: To submit the following comment to Rother District Council Planning: The Parish Council do not have any objections to the locations, provided that it is eco-friendly, that there are procedures in place in case of fire and that all necessary safety measures are in place. *Emergency Item*: RR/2021/2519/P -Wylands Farm, Powdermill Lane, Catsfield TN33 0SU Outline: Erection of a new facilities building to serve those fishing and using the wider site (Retrospective). RESOLVED: To submit the following comment to Rother District Council Planning: Whilst Catsfield Parish Council do not have any objections to the work contained in this application we are concerned about the retrospective planning application as it appears to be an insincere/backhanded way of obtaining the required planning permission.
	Enforcement
5.3	ENF/351/21/CAT Pump House (formerly Forward Wells) Peppering Eye Lane Outline: Caravans and vehicles moved onto land. RESOLVED: Noted.
6.	To receive reports from Cllr Kathryn Field (ESCC) and Cllr Gary Curtis (RDC). District Councillor Gary Curtis reported the following:- - RDC Planning Dept are in a dire situation, with a lack of or slow responses. - There is a new Planning Officer namely, Myles Joyce. - RDC had put out a call for land availability and a few sites were offered for planning potential. *Emergency Item*: The Clerk to email RDC Planning Dept with the following questions:- - Why are so many decisions being delegated and those that are being called in are not going to Committee? - Why are there so many retrospective planning applications and lack of planning enforcement? - Why is there such a backlog in dealing with planning applications? - Why does it appear that Rother District Council are not following the correct process when approving 100% affordable housing? For example the development in Westfield that appears to have been changed to 100% affordable after approval of a mixed development site?

GC/KC

KF/KC

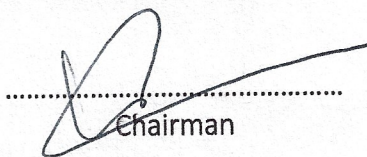
7.	To receive and consider the Clerk's Report <u>Appendix 7</u> RESOLVED: The Clerk's Report was noted.	AS																																																																								
8.	Finance, Audit and Legal	AS/KR																																																																								
8.1	To approve the accounts, payments and finance pack to 31 st October 2021 <u>Appendix 8.1</u> RESOLVED: The accounts and finance pack to 31 st October 2021 were reviewed and approved and the following payments were approved:- <u>Payments by Bank Transfer pending authorisation</u> <table><tr><th>Payment Date</th><th>Payee</th><th>Payment Details</th><th>Amount</th></tr><tr><td>14/11/2021</td><td>Alexandra Sharp</td><td>Clerk's Salary for November 2021</td><td>£605.50</td></tr><tr><td>06/12/2021</td><td>HMRC</td><td>Clerk's PAYE for November 2021</td><td>£65.00</td></tr><tr><td>14/11/2021</td><td>She's Got it Maid</td><td>Cleaning @ Pavilion for October 2021</td><td>£55.00</td></tr><tr><td>25/10/2021</td><td>BBS (Matt Bumpass)</td><td>Removal of broken guttering pipe and clips on Pavilion and Fixing of Play Area fencing</td><td>£84.50</td></tr><tr><td>14/11/2021</td><td>John O'Conner</td><td>Grass Cutting Services - October 2021</td><td>£305.14</td></tr><tr><td>14/11/2021</td><td>AJL Roadmarking</td><td>Repainting of parking bays in Village Hall Car Park</td><td>£690.00</td></tr><tr><td>14/11/2021</td><td>Streetlights</td><td>Streetlighting Maintenance Contract</td><td>£302.50</td></tr></table> <u>Payments by direct debit for authorisation</u> <table><tr><th>Payment Date</th><th>Payee</th><th>Payment Details</th><th>Amount</th></tr><tr><td>23/11/2021</td><td>Eon</td><td>Streetlighting Electricity Charge - October 2021</td><td>£122.57</td></tr><tr><td>30/11/2021</td><td>Eon</td><td>Pavilion Electricity Charge - October 2021</td><td>£87.08</td></tr><tr><td>29/10/2021</td><td>JM Waste Management</td><td>Waste Collections in October 2021</td><td>£76.44</td></tr><tr><td>05/10/2021</td><td>Vodafone</td><td>Camera Monthly Service Payment (Oct)</td><td>£4.00</td></tr><tr><td>16/09/2021</td><td>Sage UK</td><td>Sage Software October 2021</td><td>£78.00</td></tr><tr><td></td><td></td><td></td><td></td></tr></table> <u>Payments by debit card pending authorisation</u> <table><tr><th>Payment Date</th><th>Payee</th><th>Payment Details</th><th>Amount</th></tr><tr><td>05/10/2021</td><td>Brunel Engraving</td><td>Brass Memorial Wall Plaque</td><td>£74.82</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Payment Date	Payee	Payment Details	Amount	14/11/2021	Alexandra Sharp	Clerk's Salary for November 2021	£605.50	06/12/2021	HMRC	Clerk's PAYE for November 2021	£65.00	14/11/2021	She's Got it Maid	Cleaning @ Pavilion for October 2021	£55.00	25/10/2021	BBS (Matt Bumpass)	Removal of broken guttering pipe and clips on Pavilion and Fixing of Play Area fencing	£84.50	14/11/2021	John O'Conner	Grass Cutting Services - October 2021	£305.14	14/11/2021	AJL Roadmarking	Repainting of parking bays in Village Hall Car Park	£690.00	14/11/2021	Streetlights	Streetlighting Maintenance Contract	£302.50	Payment Date	Payee	Payment Details	Amount	23/11/2021	Eon	Streetlighting Electricity Charge - October 2021	£122.57	30/11/2021	Eon	Pavilion Electricity Charge - October 2021	£87.08	29/10/2021	JM Waste Management	Waste Collections in October 2021	£76.44	05/10/2021	Vodafone	Camera Monthly Service Payment (Oct)	£4.00	16/09/2021	Sage UK	Sage Software October 2021	£78.00					Payment Date	Payee	Payment Details	Amount	05/10/2021	Brunel Engraving	Brass Memorial Wall Plaque	£74.82					
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8.2	To receive and approve the bank statement and reconciliation to 31 st October 2021 <u>Appendix 8.2</u> The bank statement and reconciliation to 31 st October 2021 was reviewed and approved.																																																																									
8.3	To receive and consider Budget Assumptions and forecast day-to-day expenditure/income for <u>Appendix 8.3</u> RESOLVED: The Budget Assumptions and Forecast day-to-day expenditure was received and considered.																																																																									
8.4	To consider project proposals and set a date for a strategy/budget projects meeting RESOLVED: It was agreed to hold an informal strategy/budget projects meeting on Monday 6 th December at 7pm.																																																																									
8.5	To receive quotations from Payroll Services to effect from 1 st April 2022 <u>Appendix 8.5</u> RESOLVED: The quotations were received and considered and it was resolved to instruct Maiden Accountancy from April 2022.																																																																									
8.6	To approve the purchase of a wreath for Remembrance Sunday 2021 RESOLVED: The purchase of a wreath for £21.98 was approved.																																																																									
8.7	To consider revising place of work for the Clerk from the Village Hall to Clerk's home address RESOLVED: The change of place of work for the Clerk was considered and subject to satisfactory risk assessment, considerations for insurance purposes and secure file storage the Clerk's place of work can be changed to her home address.																																																																									
9.	Recreation Ground (Playing Field, Playground and Community Pavilion)	DR/AS																																																																								
9.1	To receive the summary of monthly recreation ground inspections RESOLVED: The summary of monthly recreation ground inspections was received and nothing of urgency was noted but it was agreed to ask the Parish Council Maintenance Contractor to undertake the following tasks:- - Removal of the 'No Horses' sign - Re-painting of the basketball post It was further agreed to ask the home teams to make an inventory of the items they have stored in the storage sheds so that we know what belongs to which team and any unrequired items can be removed.																																																																									
9.2	To consider the request from Dicker Cricket Club RESOLVED: It was agreed that the request from Dicker Cricket Club to use Catsfield Recreation Ground would be declined as we are still in the process of getting the ground back to a healthy condition.																																																																									

10.	Open Spaces	MH/AS
10.1	To consider whether we need to define rules/terms of use for Village Hall Car Park RESOLVED: It was agreed not to make any changes to the rules/terms of use for the Village Car Park.	
11.	Village Hall	KR
11.1	To receive the minutes of the Village Hall Committee Meeting on 4 th October 2021 <u>Appendix 11.1</u> RESOLVED: The minutes of the Village Hall Committee Meeting were received and noted.	
11.2	To receive an update in relation to the Village Hall RESOLVED: The following update was received: The Trustees have provisionally agreed that Hermon Cottage and the outside area immediately outside of Hermon Cottage to be used solely by Catsfield Playgroup – dependant on surveys and other investigatory works.	
12.	Traffic/Roads/Policing	KR
12.1	To receive an update on traffic surveys and Speedwatch RESOLVED: Cllr Robertson reported the following:- - Community Speedwatch and Police Enforcement have seen up to 9a 3% reduction in speeding. - It is considered that Community Speedwatch is a major tool in the education of speeding. - It remains that East Sussex will not get involved in any traffic calming measures until there are two deaths/seriously injured – and this is what needs to be addressed.	
13.	Community Engagement	KC
13.1	To receive an update on the planning of village celebrations for HRH The Queens Platinum Jubilee in May 2022 RESOLVED: Further posters have been placed around the village in the hope that there will be more interest in helping with planning the event. It was agreed to buy a decent tent rather than to make the purchase of marquees. Clerk to consider arranging for a paid advert to be posted on the Catsfield Village facebook page.	
	Items for referral to next agenda / reports / future agenda items / correspondence To consider quotation for tidying of the Village Hall Car Park and agree the future frequency and basis of Village Hall Car Park Maintenance.	

Meeting Closed at 21:03pm.

Next Parish Council meeting to be held at
7pm on Wednesday 8th December 2021 in Hermon Cottage.

Signed:


Chairman

Dated:

12/01/22