



CATSFIELD PARISH COUNCIL

The Clerk:
Mrs Alexandra Sharp
The Village Hall, Church Road
Catsfield, East Sussex
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Website www.catsfieldpc.co.uk

Minutes of the meeting
of the **Parish Council** held on
Wednesday 12th January 2022

in The Village Hall, Church Road, Catsfield.

Attended by: Cllr K Robertson **Chairman** Cllr D Richards **Vice Chairman**

Cllr M Holgate, Cllr K Curtis, Cllr G Curtis, Cllr J Fowle

Also in attendance: Clerk Alexandra Sharp and County Cllr K Field

Members of the Public : 0

Alexandra L Sharp

PARISH COUNCIL MEETING MINUTES	
Item	Agenda Item
1.	To receive apologies for absence. No apologies were received.
2.	To approve the minutes of the Parish Council meeting held on 10th November 2021 RESOLVED: The minutes of the Parish Council meeting held on 10 th November 2021 were agreed and approved. The Chair is authorised to sign the minutes.
3.	To receive declarations of interest on agenda items. No declarations of interest were received.
	Public Questions relevant to items on the Agenda
4.	Planning and Enforcement
4.1	To note email correspondence received from Ninfield Parish Council RESOLVED: The email correspondence was noted.
4.2	To note the response received from RDC to planning dept, together with extracts from RALC meeting minutes and consider next steps RESOLVED: The response from RDC planning dept was received and RALC meeting minutes were noted.
4.3	To consider the request from Westfield RESOLVED: The request from Westfield Parish Council in relation to affordable housing allocation was considered and it was agreed for Cllr Robertson to support Westfield in their concerns.
4.4	To consider whether we want to write to RDC in relation to challenging any proposed sites that are within the AONB or bordering the AONB when they review any sites with us. RESOLVED: It was agreed that the Clerk would make contact with the planning consultant that we used previously to strengthen our letter to RDC stating that we will challenge any preferred development area that includes or borders the AONB.
5.	To receive reports from Cllr Kathryn Field (ESCC) and Cllr Gary Curtis (RDC). Cllr Kathryn Field reported the following:- - The County Council has been quiet due to the Christmas break. - A new Assistant Director of Child Services has been appointed. - The County Council's joint waste and recycling contractor Biffa are trialling new electric refuse vehicles in the Hasting area. HTVO vehicles will also be trialled over the next few weeks in order to reduce fossil fuel waste and dependence. Cllr Gary Curtis reported the following:- - RDC Planning Dept improvements are afoot but are still underperforming. - Planning Officers are not doing what they should be and the impetus seems to be on delegated applications, and there are active discussions about this. - The Brooks planning application has been withdrawn, and RDC have confirmed that if the application is submitted in its original format it will not be supported by RDC. - The Normanhurst Estate's recent application for a Certificate of Lawfulness has been approved but on a restricted basis, however a preapplication is expected in the spring.
6.	To receive and consider the Clerk's Report <u>Appendix 6</u> RESOLVED: The Clerk's Report was received and noted.
7.	Finance, Audit and Legal
7.1	To approve the accounts, payments and finance pack to 31st November 2021 <u>Appendix 7.1</u> RESOLVED: The accounts and finance pack to 31 st November 2021 were reviewed and approved and the following payments were approved:-

Payments by Bank Transfer pending authorisation

Payment Date	Payee	Payment Details	Amount
09/12/2021	Alexandra Sharp	Clerk's Salary for December 2021	£605.50
05/01/2022	HMRC	Clerk's PAYE for December 2021	£65.00
08/12/2021	She's Got it Maid	Cleaning @ Pavilion for November 2021	£55.00
29/11/2021	BBS (Matt Bumpass)	Install bin and concrete base to VH Car Park	£60.00

Payments by direct debit for authorisation

Payment Date	Payee	Payment Details	Amount
23/12/2021	Eon	Streetlighting Electricity Charge - November 2021	£126.65
30/12/2021	Eon	Pavilion Electricity Charge - November 2021	
30/11/2021	JM Waste Management	Waste Collections in November 2021	£76.44
05/11/2021	Vodafone	Camera Monthly Service Payment (Nov)	£4.00
16/11/2021	Sage UK	Sage Software November 2021	£78.00
30/11/2021	BT	Quarterly phone broadband and mobile bill	£281.35

Payments by debit card pending authorisation

Payment Date	Payee	Payment Details	Amount
04/11/2021	Viking	Printer Ink and Laminating Wallets	£78.24
04/11/2021	Viking	History Grp: Loops Strips and Ink cartridges	£96.56
03/11/2021	RoyalBritishLegion	Remembrance Wreath	£21.98
02/11/2021	Mutts Butts	Dispenser refill bags	£68.15
28/11/2021	HelpingHandEnviro	Replacement Litter Pickers (x4)	£145.97

- 7.2 To receive and approve the bank statement Appendix 7.2a and reconciliation Appendix 7.2b and balance sheet Appendix 7.2c to 31st November 2021

RESOLVED: The bank statement, reconciliation and balance sheet to 31st November 2021 was reviewed and approved.

- 7.3 To approve the budget and precept for 2021/22

Members had been circulated a draft budget prior to the meeting for review. Members approved the budget supporting the precept. Members agreed to increase the precept.

RESOLVED: The Parish Council agreed to increase the precept £30,000

- 7.4 To agree any inter-reserve movements.

RESOLVED: It was agreed there would be no inter-reserve movements

- 7.5 To approve the accounts, payments and finance pack to 31st December 2021 Appendix 7.5

RESOLVED: The accounts and finance pack to 31st December 2021 were reviewed and approved and the following payments were approved:-

Payments by Bank Transfer pending authorisation

Payment Date	Payee	Payment Details	Amount
09/12/2021	Alexandra Sharp	Clerk's Salary for December 2021	£605.50
05/01/2022	HMRC	Clerk's PAYE for December 2021	£65.00
08/12/2021	She's Got it Maid	Cleaning @ Pavilion for November 2021	£55.00
29/11/2021	BBS (Matt Bumpass)	Install bin and concrete base to VH Car Park	£60.00
05/02/2021	HMRC	Clerk's PAYE for January 2022	£65.00
12/01/2021	Tim Jenkins	Mole Catching at Rec	£280.00
12/01/2021	Alexandra Sharp	Clerk's Salary for January 2022	£605.50

Payments by direct debit for authorisation

Payment Date	Payee	Payment Details	Amount
23/12/2021	Eon	Streetlighting Electricity Charge - November 2021	£126.65
30/12/2021	Eon	Pavilion Electricity Charge - November 2021	£41.54
30/11/2021	JM Waste Management	Waste Collections in November 2021	£76.44
05/11/2021	Vodafone	Camera Monthly Service Payment (Nov)	£4.00
16/11/2021	Sage UK	Sage Software November 2021	£78.00
30/11/2021	BT	Quarterly phone broadband and mobile bill	£281.35
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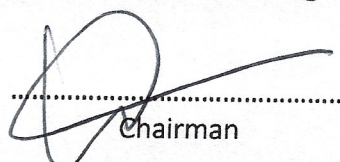
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02/11/2021	Mutts Butts	Dispenser refill bags	£68.15
28/11/2021	HelpingHandEnviro	Replacement Litter Pickers (x4)	£145.97

7.6	To receive and approve the bank statement <u>Appendix 7.6a</u> and reconciliation <u>Appendix 7.6b</u> and balance sheet <u>Appendix 7.6c</u> to 31 st December 2021 RESOLVED: The bank statement, reconciliation and balance sheet to 31 st December 2021 was reviewed and approved.	
7.7	To receive an update following ESALC AGM Deferred to February 2022 meeting	
8.	Recreation Ground (Playing Field, Playground and Community Pavilion)	DR/AS
8.1	To receive the summary of monthly recreation ground inspections. RESOLVED: The summary of inspections were received. It was agreed for the Clerk to make contact with the Parish Council maintenance contractor to arrange for the benches in the recreation ground to be attended to and for him to take down the older clock on the front of the community pavilion.	
9.	Open Spaces	MH/AS
9.1	To note the urban verge cutting choice RESOLVED: It was noted that Catsfield Parish Council chose to opt for additional cuts whereby the Parish Council fund an additional four cuts to be carried out by ESCC, totalling six cuts (two standard and four extra) over the course of the year. This would cost the Parish/Town Council a total of £407 for the year.	
9.2	To note the report from ESCC in relation to bin in Catsfield RESOLVED: The report was noted and it was further noted that the hedge surrounding the bins by the school had since been cut back. The health and safety implications of the current situation of the new bin in the car park were noted and it was noted that the Clerk had arranged for the bin to be moved so that it no longer presented a Health and Safety risk.	
10.	Village Hall	KR
10.1	To note the changes to positioning of the bin in Village Hall Car Park RESOLVED: The change of position was noted.	
11.	Traffic/Roads/Policing	KR
11.1	To receive an update on traffic surveys and Speedwatch RESOLVED: CSW is due to restart next week and the black box will be back up. Cllr Robertson spoke with the new inspector earlier today and his aim is to support CSW and to stop cars in a supporting educational way. There will be informal stops around Rother and 9 more black cat radar devices are being purchased and will be used by other villages in Rother.	
12.	Community Engagement	KC
12.1	To receive update on the planning of village celebrations for HRH The Queens Platinum Jubilee in May 2022 RESOLVED: There is a meeting on 25 th January 2022 with the Parish Council Jubilee Events Team to finalise plans for the Village Jubilee event.	
13.	History Group	AS
13.1	To receive an update on History Group and its relationship with the Parish Council RESOLVED: It was noted that the Parish Council are the owners of the Historic data and that the custodians of the data are Catsfield History Group. The prospect of making the historic data of the History of Catsfield computerised and in principle the History Group would be open to discussion about this but more information is needed before this can be moved forward. The Clerk to make contact with the County Council archivist to obtain more information as to how this could work.	
13.2	To note and consider request for more storage in History Room RESOLVED: The request for more storage was noted and the Parish Council will budget £2,000 for new storage. Cllr Robertson as the Parish Council's Village Hall rep will ask the Village Hall Committee their thoughts on this and update at the next PC meeting.	
13.3	To appoint a counsellor to lead on History Group matters RESOLVED: It was agreed that Cllrs Robertson and Fowle will lead on History Group matters.	
	Items for referral to next agenda / reports / future agenda items / correspondence	

Meeting Closed at 20:19pm

Next Parish Council meeting to be held at
7pm on Wednesday 16th February 2022 in Hermon Cottage.

Signed:


Chairman

Dated:

16/2/2022