



CATSFIELD PARISH COUNCIL

Minutes of the Parish Council Meeting held on
13th January 2021 via Zoom Video Conferencing

(Recorded for Parish Council records)

Attended by Cllr Richards **Vice Chairman**

Cllr. Holgate, Cllr K Curtis,

Also, in attendance: Clerk Alexandra Sharp, County Cllr Kathryn Field
Members of the Public: 2

The Clerk:
Mrs Alexandra Sharp
The Village Hall, Church Road
Catsfield, East Sussex
TN33 9DP
Phone 07483 306519
Email clerk@catsfieldpc.co.uk
Website www.catsfieldpc.co.uk

PARISH COUNCIL MEETING AGENDA	
Item	Agenda Item
	Public Questions relevant to items on the Agenda
1.	To receive apologies for absence. Apologies were received from the Chairman, Cllr Robertson and Cllr Gary Curtis.
2.	To approve the minutes of the Parish Council meeting held on 9th December 2020 held by Zoom Video Communications. RESOLVED: The minutes of the Parish Council meeting held on 9 th December 2020 were agreed and approved. The Vice Chairman is authorised to sign the minutes.
3.	To receive declarations of interest on agenda items. RESOLVED: No declarations of interest were received.
4.	Planning
4.1	To consider and approve draft response to planning applications received RR/2020/2159/P Lunsford Yard, Potmans Lane, Catsfield TN33 9BJ Outline: Proposed two-storey side extension RESOLVED: To submit the following comment to Rother DC Planning: The Parish Council have no objections. For information only :- RR/2020/2483/P Glebelands, Potmans Lane, Catsfield TN33 9BJ
4.2	Outline: Proposed Horticultural Polytunnel RESOLVED: Noted.
4.3	To note the response from Potmans Lane Power Grid application RR/2020/1817/P RESOLVED: Noted.
4.4	To agree a public message re the Brooks Field RR/2020/1562/P Application objection. RESOLVED: To post the following comment on Catsfield Parish Council & Catsfield Village Facebook Page:- <i>Update:</i> <i>RR/2020/1562/P – The Brooks, Church Lane, Catsfield TN33 9DR</i> <i>Catsfield Parish Council have lodged a strong objection to The Brooks planning application, having taken professional advice from a planning consultant.</i> <i>Instructing a planning consultant is not standard practice for Catsfield Parish Council when responding to planning applications however, the Parish Council were concerned about the impact that the proposed development would have on the neighbouring properties and village as a whole. The strong objection was put together consolidating public comments, photographs and valid grounds for objection in order to have maximum impact. The Parish Council's objection can be found here http://catsfieldpc.co.uk/content.asp?id=15</i> <i>Please note that the document is written using planning terminology, this is necessary in order to submit an effective objection to Rother District Council's Planning Department.</i> <i>If there are any points that you would like to have clarified please contact the Clerk.</i>
5.	To receive reports from Cllr Kathryn Field (ESCC) and Cllr Gary Curtis (RDC). County Cllr Kathryn Field reported that in relation to ESCC Waste and Recycling, it was found that 80% of recycling was contaminated on the week of Christmas, this means that those items are therefore unable to be recycled. There is a possibility that brim sites may be removed in the future, leaving doorstep waste and recycling collections.

	• Cllr Field then went on to say that whilst the schools are closed during this lockdown, there is a significant issue whereby disadvantaged families are struggling with accessing remote home learning due to the cost of data. • Furthermore, in Early Years Settings both private and voluntary nurseries are suffering. This is because in Lockdown 1, nurseries closed and staff were furloughed however this time, nurseries have remained open, staff are not being furloughed but children are being withdrawn from nursery due to the COVID19 situation and so the nurseries are not received funding. This will have a significant impact on the long term future of nurseries.																																																																								
6.	To receive and consider the Clerk's Report Appendix 6 The Clerk's Report was noted.																																																																								
7.	Finance, Audit and Legal																																																																								
7.1	To approve the accounts, and finance pack to December 2020 together with the following payments: <table><tr><th colspan="4"><u>Payments by Bank Transfer pending authorisation</u></th></tr><tr><th>Payment Date</th><th>Payee</th><th>Payment Details</th><th>Amount</th></tr><tr><td>15/01/2021</td><td>Alexandra Sharp</td><td>Clerk's Salary for Jan 2021 & Holiday payment in lieu</td><td>£984.44</td></tr><tr><td>05/02/2021</td><td>HMRC</td><td>Clerk's PAYE for January 2021</td><td>£348.68</td></tr><tr><th colspan="4"><u>Payments by Bank Transfer <i>paid</i> pending authorisation</u></th></tr><tr><th>Payment Date</th><th>Payee</th><th>Payment Details</th><th>Amount</th></tr><tr><td>14/12/2020</td><td>St Laurence's Church PCC</td><td>Renewal of CPC advert in Parish Magazine for 2 years</td><td>£50.00</td></tr><tr><td>01/01/2021</td><td>Miss N Wadey</td><td>Deep Clean of Pavilion</td><td>£60.00</td></tr><tr><th colspan="4"><u>Payments made by direct debit <i>paid</i> for authorisation</u></th></tr><tr><th>Payment Date</th><th>Payee</th><th>Payment Details</th><th>Amount</th></tr><tr><td>23/12/2020</td><td>Eon</td><td>Streetlighting Electricity Charge – December 2020</td><td>£106.65</td></tr><tr><td>24/12/2020</td><td>Eon</td><td>Pavilion Electricity – December 2020</td><td>£34.92</td></tr><tr><td>30/12/2020</td><td>JM Waste Management</td><td>Waste Collections in December 2020</td><td>£76.44</td></tr><tr><td>09/12/2020</td><td>Vodafone</td><td>Camera Monthly Service Payment</td><td>£4.00</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><th colspan="4"><u>Payments paid by debit card awaiting authorisation</u></th></tr><tr><th>Payment Date</th><th>Payee</th><th>Payment Details</th><th>Amount</th></tr><tr><td>11/12/2020</td><td>Amazon</td><td>Cyan Ink Cartridge</td><td>£25.34</td></tr></table>	<u>Payments by Bank Transfer pending authorisation</u>				Payment Date	Payee	Payment Details	Amount	15/01/2021	Alexandra Sharp	Clerk's Salary for Jan 2021 & Holiday payment in lieu	£984.44	05/02/2021	HMRC	Clerk's PAYE for January 2021	£348.68	<u>Payments by Bank Transfer <i>paid</i> pending authorisation</u>				Payment Date	Payee	Payment Details	Amount	14/12/2020	St Laurence's Church PCC	Renewal of CPC advert in Parish Magazine for 2 years	£50.00	01/01/2021	Miss N Wadey	Deep Clean of Pavilion	£60.00	<u>Payments made by direct debit <i>paid</i> for authorisation</u>				Payment Date	Payee	Payment Details	Amount	23/12/2020	Eon	Streetlighting Electricity Charge – December 2020	£106.65	24/12/2020	Eon	Pavilion Electricity – December 2020	£34.92	30/12/2020	JM Waste Management	Waste Collections in December 2020	£76.44	09/12/2020	Vodafone	Camera Monthly Service Payment	£4.00					<u>Payments paid by debit card awaiting authorisation</u>				Payment Date	Payee	Payment Details	Amount	11/12/2020	Amazon	Cyan Ink Cartridge	£25.34
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7.2	RESOLVED: The accounts, finance pack and payments were approved. To receive and approve the bank reconciliation to December 2020 Appendix 7.2 RESOLVED: The bank reconciliation was received and approved.																																																																								
9.	Recreation Ground (Playing Field, Playground and Pavilion)																																																																								
9.1	To receive the Months Pavilion and Playground Inspection Firstly a new rota is required due to the resignation of two councillors. The Pavilion and Playground and Pavilion Inspection was received. It was noted that goals believed to belong to Pass+Move are still laying around the field. Clerk to contact Pass+Move to arrange for these to be collected or if not we will move them and store them. Cllr Richards is still endeavouring to make contact with his possible contact to undertake a deep chemical clean in the spring. The Clerk to make contact with the Pavilion cleaner to find out if she is able to clean the outside of the Pavilion at the front, i.e. windows and doors. Clerk to also print and laminate some more signage for the closure of the outdoor gym equipment. Lastly, in the summer the basketball post will need a repaint.																																																																								
10.	Parish Planning																																																																								
10.1	To agree a date and arrangements for a Neighbourhood Planning Group meeting via Zoom.																																																																								

	RESOLVED: It was agreed that the Parish Council will hold an informal zoom meeting with the residents of Catsfield on Monday 1 st February 2021 in order to engage the community in relation to Parish Planning. It was agreed not to use mail/newsletter to communicate the meeting but instead to publish posters for display on the Parish noticeboard, the Village Shop, Great Park Farm and the Parish Council Facebook page.
11.	To confirm the retirement/resignation of Cllr David Scott and to agree if and when to advertise the vacancy. RESOLVED: The retirement/resignation of Cllr David Scott was noted. Furthermore it was noted that we are able to advertise this vacancy on 3 rd February 2021.
	Items for referral to next agenda / reports / future agenda items / correspondence • Reallocation of Councillor areas of responsibility. • Commercial Hire fees for playing field.

Meeting Closed: 20:05pm



Signed:
Chairman

16th March 2021
Dated: