



CATSFIELD PARISH COUNCIL

Minutes of the Parish Council Meeting held on
8th January 2020 in Hermon Cottage
Attended by Cllr Hodgson - Chairman, Cllr Thomas – Vice Chairman
Cllr. Holgate, Cllr. Scott, Cllr Robertson, Cllr Richards
Also, in attendance: Clerk Alexandra Sharp,
District Councillor Gary Curtis and County Councillor Kathryn Field
Members of the Public: 1

The Clerk: Alexandra Sharp
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Item	Parish Council Meeting Minutes
1.	To receive apologies for absence. It was noted and accepted that apologies were received on 12 th December 2019 from Cllr Kathryn Field by email for the Parish Council meeting held on 11 th December 2019.
2.	Exclusion of Press and Public <i>That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.</i> To receive any application for the casual vacancies of the Parish Council RESOLVED: To Co-Opt Kirsty Curtis as Councillor for Catsfield Parish Council.
3.	To approve the minutes of the Parish Council meeting on 11th December 2019 RESOLVED: That the chair of the meeting is authorised to sign the Minutes for the meeting of 11 th December 2019.
4.	To receive declarations of interest on agenda items. Cllr Hodgson declared an interest in - Item 6.1 – Claim re Parkgate Bungalows: as a relative of the claimant - Item 17.1 – Village Hall: as Parish Council's representative of the Village Hall
5.	To receive reports from Cllr. Kathryn Field (ESCC) and Cllr. Gary Curtis (RDC). Cllr Gary Curtis reported the following:- - If residents have a brown garden waste bin, Christmas trees can be disposed of (recycled) in this bin. - Rother are aware of the concerns of the public in relation to the increase of crime in Catsfield. Cllr Kathryn Field reported that civil parking enforcement procedure issues are coming to the Committee which could have advantages with regards to tackling the apparent illegal and dangerous parking issues.
6.	Actions – Outstanding and Ongoing
6.1	To receive an update on the claim regarding subsidence at 1 Parkgate Bungalows, East Sussex TN33 9DH Parish Council have accepted the quote obtained from Foxhills. Foxhills have confirmed that they will hold this quote until March 2020.
7	Planning matter
7.1	To consider response to planning applications received as well as those received after this agenda has been published. a) RR/2019/2542/P - Eastlands Farm, The Stream, Catsfield TN33 9BB Proposed agricultural barn to be used by livestock. RESOLVED: To submit the following comment to Rother DC Planning: Parish Council has no objections. b) RR/2019/2665/P - Aros Shona, Skinners Lane, Catsfield TN33 9DN Demolition of existing garage and conservatory. Erection of two-storey side and rear extensions, and addition of pitched roof to front porch RESOLVED: To submit the following comment to Rother DC Planning: Parish Council has no objections.
7.2	To receive advice of decisions on previous applications. a) RR/2019/1236/P - Fordlands, Crowhurst Road, Catsfield, Battle TN33 9BT Appeal Decision on the erection of ancillary building to provide garages, storage and gym, together with new parking area. OUTCOME: -Decision Appeal A: Appeal Dismissed

	-Decision Appeal B: The appeal is allowed and planning permission is granted for erection of ancillary building to provide garages, storage and gym, together with new parking area at Fordlands, Crowhurst Road, Catsfield TN33 9BT in accordance with the terms of the application, Ref RR/2019/1236/P, dated 15 May 2019, subject to the conditions set out in the schedule. Noted. b) RR/2019/1955/P – Spring Cottage, Church Lane, Catsfield Proposed two bay garage and ancillary garden room accommodation. OUTCOME: Permission Granted. c) RR/2019/2252/P - New Barn Farm, Watermill Lane, Henley Down, Catsfield Proposed ground floor extensions and alterations/extensions to roof including dormers. Noted.			
8	Finance, Audit and Legal			
8.1	To approve and accept the following payments:			
	a.	Alexandra Sharp	Clerk's Salary for December 2019	£446.15
	b.	HMRC	Clerk's PAYE for December 2019	£111.40
	c.	JM Waste Management	Waste collection at Recreation ground (DDR)	£38.22
	d.	Eon Electricity	Monthly electricity charges (DDR)	£39.62
	e.	Streetlights	Streetlighting charges	£263.70
	RESOLVED: All payments were approved. There was a change to payment 'a.' which increased to £494.15 and payment 'b.' which decreased to £63.40 under instruction from HMRC due to a change in PAYE due to HMRC both of these changes were approved.			
8.2	To ratify the following payment :-			
	a.	Hitachi Capital Invoice Finance	Fingerpost signs at Frickley Hollow.	£1,488.00
	RESOLVED: Payment was ratified			
8.3	To receive the monthly statement of accounts to December 2019 Approval is to be deferred to Parish Council meeting on 12 th February 2020.			
8.4	To receive the bank reconciliation to December 2019 Approval is to be deferred to Parish Council meeting on 12 th February 2020.			
8.5	To approve the budget and precept for 2020/21 Members had been circulated a draft budget prior to the meeting for review. Members approved the budget supporting the precept. The Parish Council element of Council Tax for 2019/20 Band D was £64.02. Members agreed to keep the Council Tax at this level.			
8.6	RESOLVED: No increase in the precept for 2020/21. The precept for 2020/21 will be set as £22,432.61 To consider a response to Rother District Council's budget and Medium Term Financial Plan Members agreed to not participate as a Parish Council.			
8.7	To consider a date for the Catsfield Parish Council Annual Assembly Members considered dates for the Annual Parish Assembly. RESOLVED: To set Wednesday 22th April 2019 as the date for the 2020 Annual Parish Assembly. Contact would be made with Sussex Police to ask for one of the areas's PCSO representatives to attend			
9.	Highway Matters			
9.1	Church Road: To receive any updates on the traffic calming project outside Catsfield School. Nothing to report.			
9.2	To receive an update on contact with Highways regarding traffic calming in Catsfield. It was agreed to request a meeting with Brian Banks at East Sussex County Council to discuss what options were and were not available. To receive any other reports. Complaints have been received following residents falling on the pavement outside a Broadley View property due to the presence of mud caused by a resident using the pavement as a crossover to park in front garden. Cllr. Robertson and Cllr Richards volunteered to approach the resident.			
10.	Community Speed Watch			
10.1	To receive any reports.			

	Cllr Robertson reported that there are spaces to be filled for January's Speedwatch. Cllr Robertson also reported that RALC have decided to take the next steps on policing with regards to the Speedwatch ongoing issues.
11.	Playing Field and Pavilion
11.1	To consider quotes received for completion of the works to the recreation entrance. Quotes for cheaper alternatives are to be obtained.
11.2	To consider hire fees for sports clubs for 2020/21 It was agreed for the hire fees for the clubs to be revised as follows:- • Catsfield Football Club – Increase by 10% on 2019 fees. • Catsfield Cricket Club – Increase by 10% on 2019 fees. • Catsfield Stall ball Club – Increase by 10% on 2019 fees. It was agreed to review the needs of Pass+Move. Contact to be made with Pass+Move to confirm their requirements for the coming year.
11.3	Any other reports
12.	Recreation Ground
12.1	To receive the latest Recreation Ground Inspection. To be deferred to Parish Council meeting on 12th February 2020.
12.2	To receive an update regarding the zipwire at the playing area. No updates.
12.3	Any other reports. Nothing to report.
13.	Hedgerows and verges
13.1	To receive any reports. Nothing to report.
14.	Open Spaces
14.1	To consider the Parish Council's options for Urban Verge Cuts for 2020 including the most suitable contractor RESOLVED: Parish Council to choose Option 2 – Extra cuts: whereby Parish Council will fund an additional four cuts to be carried out by ESCC, totalling six cuts (two standard and four extra) over the course of the year. This would cost Catsfield Parish Council a total of £399 for the year.
14.2	To receive any reports. Nothing to report.
15.	Community Engagement
15.1	To consider draft Community Engagement Policy To be deferred to Parish Council meeting on 12th February 2020.
16.	Village Hall Car Park
16.1	To consider comments received regarding the removal of the recycling bins The recycling bins were evidently being used for commercial use however the removal of them was not in Parish Council's control. Moreover the standard Rother collections mean that there is no need for the bins to be in place in the Village Hall Car Park.
16.2	To receive any other reports Nothing to report.
17.	Village Hall
17.1	To receive any reports requiring action by the Parish Council To be deferred to Parish Council meeting on 12th February 2020.
18	Items for referral to next agenda / reports / future agenda items / correspondence. Nothing for referral.
19.	To consider any urgent items and agree actions, at the discretion of the Chairman, which cannot be held over to the next meeting. Nothing raised.

Meeting Closed at 21:20pm

Next meeting on Wednesday 12th February 2020 at 7pm

Chairman: C. E. Hedger Date: 12.2.20

