



CATSFIELD PARISH COUNCIL

To: All Council Members of Catsfield Parish Council
You are hereby summoned to attend the meeting
of the **Parish Council** on **Thursday 16th January 2025 at 19:00**
in Hermon Cottage, Church Road, Catsfield TN33 9DP

Clerk & RFO: Mrs Vicki Rutt
The Village Hall, Church Road
Catsfield, East Sussex
TN33 9DP
Phone 07483 306519
Email clerk@catsfieldpc.co.uk
Website www.catsfieldpc.co.uk

Meeting called 10th Jan 2025

The press and members of the public are encouraged to attend and are reminded that they must remain silent when the meeting is in progress unless invited by the Chairman to speak or to ask public questions at the start of the meeting

PARISH COUNCIL MEETING AGENDA		
Item	Agenda Item	
1.	To receive apologies for absence	
2.	To approve the minutes of the Parish Council meetings held on the 19 th December 2024	
3.	To receive declarations of interest on agenda items	
4.	Public Questions relevant to items on the agenda	
5.	To receive reports from County Cllr Kathryn Field (ESCC) & District Cllr Chas Pearce (RDC)	KF / CP
6.	Planning and Enforcement RR/2024/2022/P for Spring Cottage, Church Lane, Catsfield TN33 9DR Erection of detached 2 storey 3 bed dwelling with associated parking access and landscaping.	
7.	Clerks & Admin Matters	Clerk
7.1	To receive and consider the Clerk's action log Appendix 7.1	
7.2	Discuss and agree plan and date for Parish Assembly in April 2025	
8.	Finance, Audit and Legal	Clerk/KR
8.1	To approve the accounts payments and finance pack to 16 th January 2025 Appendix 8.1	
8.2	To receive and approve the bank statement Appendix 8.2a , reconciliation Appendix 8.2b , balance sheet Appendix 8.2c and Income v Expenditure report Appendix 8.2d to 31 st December 2024	
8.3	To receive and approve the Q3 2024/25 figures Appendix 8.3	
8.4	To receive and approve the Q3 2024/25 VAT return Appendix 8.4	
8.5	To receive and approve the Q3 2024/25 audit check completed by Cllr Robertson Appendix 8.5	
8.6	To approve the Financial Regulations Appendix 8.6	
8.7	To approve the regular payee list for 2024/25 Appendix 8.7	
9.	Recreation Ground (Playing Field, Playground and Community Pavilion)	SH/SJ
9.1	To receive the summary of recreation ground inspections through January 2025	
9.2	To agree to go out to tender for tree survey inspection quotes	
10.	Community/Engagement	
10.1	To agree next steps on strategic aims Appendix 10.1	All
11.	Road safety and Policing	KR
11.1	To receive an update on the request for speed limit charges to the North of the village	
12.	Open spaces	DW
12.1	To receive an update on parking regulations and enforcement options for the Village car park.	
13.	Items for referral to next agenda / reports / future agenda items / correspondence.	

Next meeting date:
Thursday 20th February 2025 at 19:00