

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered in figures.

Name of smaller authority:

Catsfield Parish Council

County area (local councils and parish meetings only):

East Sussex

Financial year ending 31 March 2021

Prepared by (Name and Role):

Alexandra Sharp, Clerk/RFO

Date:

19/04/2021

	£	£
Balance per bank statements as at 31/3/21:		
account 1	75,852.64	
[add more accounts if necessary]		
		75,852.6
Petty cash float (if applicable)		105.5
Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)		
None	0.00	
[add more lines if necessary]		
		-
Add: any un-banked cash as at 31/3/21		
	-	
		-
Net balances as at 31/3/21 (Box 8)		75,958.1